DEPARTMENT OF MASTER OF SOCIAL WORK

About the Department

The Primary Focus of the department is to build the capacities of young graduates on the threshold of fruitful career in Social Work .The Focus of our efforts has been on a synergy of theory and practice with both components receiving equal importance in moulding the personality of the students.

Specialization subjects as integrated course

1. Human Resource Management.
2. Medical and Psychiatric Social Work.
3. Community Development

Career Prospects

1. Executives in HR Department of both private and public sectors and in MNC's.
2. Executives in Labour enforcement wings of Central and State Government.
3. NGO Management.
4. Counsellors and Field executives in International and National Voluntary Agencies.

PRINCIPAL
Dr. P. Balagurusamy, M.A., M.Phil., M.Ed., P.G.D.C.A., Ph.D.,

STAFF MEMBERS

1. Mrs. M. Punithavathi., B. Sc., MSW, M. Phil., UGC (NET),
          Assistant Professor and Head
2. Mrs. S. Regina., MSW,   **Assistant Professor.**
3. Mr. R. Sam Deva Anand., MSW,   **Assistant Professor**.

Programme Outcomes(Pos)

The Post Graduate passing out from GTN Arts College

1. Acquire proficiency in Language, Arts, and Management studies and shall be equipped with ICT competencies including digital literacy.
2. Gain dexterity in communication skills and to apply the concepts and skills in a focused thematic area through sustained critical inquiry.
3. Develop necessary skills for employability and get instilled with ambition, involvement and responsibility by exploring their role in creating this world and positioning themselves in the 21st century.
4. Get acquainted with lifelong learning process by exploring knowledge independently
5. Attain a good knowledge on viewing society in inspirational way and be the best and responsible citizens of the society

Programme Specific Outcomes (PSOs)

On successful completion of the Master of Social work program me, the student will be able to

PSO1: Apply the professional ethics, values, principle, philosophy and methods of social work in the field of Human Resource Management, Development Management, and Medical and Psychiatric Social Work. (Problem Analysis)

PSO2: Employ and execute the real time remedial measures to the societal need using social work knowledge. (Demonstration)

PSO3: Interpret with new research techniques and methodology through application of statistical package. Inculcate new research tools in drawing a solutions and suggestions to the existing problems in the society. (Research)

PSO4: Apply the ethical principles and commit to professional ethics, values, responsibilities, acquired social work skills and techniques and norms of social work practice through skill in communication. (Skills, competency and Ethics)

PSO5: Analyze social consciousness about positive and conducive social processes and to be vigilant towards the destructive and negative social elements as a trained professional social worker. (Lifelong learning)

PSO6: Compare and incorporate the acquired social work skills and techniques in the fields of social work. [Skills and competencies]

Under Outcome-Based Education (OBE) & CBCS

Course Pattern for Master of Social Work

The Post Graduate degree course consists of five major components. They are as follows: Part III - Core Courses (Theory, Field Practical, Electives, NME, Project).

Objectives

The Syllabus for MSW Programme under the semester system has been designed based on the Choice Based Credit System (CBCS), which would focus on job-oriented programs and value-added education. It will come into effect from June 2020 onwards.

Eligibility

Candidates should have passed the Higher Secondary Examination, Government of Tamil Nadu,or any other examination accepted by the syndicate of Madurai Kamaraj University as equivalent thereto.

Duration of the Course

The students who join the MSW Programme shall undergo a study period of two academic years – Four semesters.

Summary of Hours And Credits - MSW

Part	Semester	Specification	No. of Course	Hrs	Credit	Total
III	I	Core papers	4	20	20	25
		Field visit	1	10	5	
	II	Core papers	4	20	20	25
		Field work	1	10	5	
	III	Core papers	2	10	10	25
		Elective courses	2	5	5	
		Fieldwork	1	10	5	
		Non Major Elective	1	5	5	
	IV	Core Papers	2	10	10	25
		Elective courses	2	5	5	
		Field work	1	10	5	
		Project	1	5	5	
			TOTAL	120	100	100

Master of Social Work (MSW)
Course Pattern – from 2020-2021

Sem.	Part	Study component	Course Code	Course Title	Hrs	Credit
I	III	Core course-I	20PSWC11	Introduction to social work profession	5	5
		Core course-II	20PSWC12	Psychology for social work	5	5
		Core course-III	20PSWC13	Sociology for social work	5	5
		Core course-IV	20PSWC14	Social case work and social group work	5	5
		Core practical-I	20PSWF11	Field work practicum-I	10	5
				Total	30	25
II	III	Core course-V	20PSWC21	Social policy and social legislation	5	5
		Core course-VI	20PSWC22	Community organization and social action	5	5
		Core course-VII	20PSWC23	Social welfare Administration	5	5
		Core course-VIII	20PSWC24	Social work research and statistics	5	5
		Core practical-II	20PSWF21	Fieldwork practicum-II Concurrent Visits	10	5
				Total	30	25
III	III	Core course-IX	20PSWC31	Human resource management	5	5
		Core course-X	20PSWC32	Medical and psychiatric social work	5	5
		Core elective-I	20PSWE31	Rural and urban community development	5	5
		Core elective-II	20PSWE32	NGO management	5	5
		Non Major elective	20PSWN31	Disaster management	5	5
		Core practical-III	20PSWF31	Fieldwork practicum -III Concurrent visits	10	5
				Total	30	25
IV	III	Core course-XI	20PSWC41	Labour welfare and labour legislation	5	5
		Core course-XII	20PSWC42	Mental health	5	5
		Core elective-III	20PSWE41	Social work with persons with disabilities	5	5
		Core elective-IV	20PSWE42	Participatory rural appraisal	5	5
		Core practical-IV	20PSWF41	Field work practicum-IV Concurrent visits.	10	5
		Core	20PSWC4P	Research project work	5	5

		project-I		**Total**	30	25

Programme	MSW	Programme Code	PSW
Course Code	20PSWC11	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	5
CORE COURSE I			
Course Title	**INTRODUCTION TO SOCIAL WORK PROFESSION**		
Cognitive level	Up To K4		

Preamble

To know and understand about the history and objectives of social work, professional code of ethics, direct and indirect methods, fields of social work in transforming the society.

Unit I Introduction to Social Work   **15 Hours**

Work: Introduction, Concept, Definition, Philosophy, Scope in India and Abroad, Objectives and Principles; Related Concepts- Social Service, Social Welfare, Social Reform, Social Security, Social Policy, Social Development, Social Empowerment. Social work Vs. Social Service.; Evolution of Social work in India, USA&UK

Unit II Social Work Profession   **15 Hours**

Social work Profession: Values, Ethics and Goals. Role of TISS - Professional Associations in Social Work - Professional Code of Ethics - Challenges of Social Work Professional, Skills and Traits of a Social Worker. National and International Professional Organization in Social Work: NASW, IASW, IFSW.

Unit III Models and methods of Social Work   **15 Hours**

Models of Social work: Relief model, Welfare model, Clinical model, Systems model, Radical model, and developmental model .Direct Methods- Social Casework, Social Group work, Community Organization Indirect Methods - Social Welfare Administration, Social Work Research &Social Action.

Unit IV Fields and Forms of Social Work: 15 **Hours**

Fields: Medical & Psychiatric Social Work, Industrial Social Work &Labor Welfare ,Family and Child Welfare, Women Welfare, Welfare of Aged, Differently abled, Youth Welfare, Correctional Social Work, Rehabilitation Social Work, Community Development, Development Management,-Forms of Social Work: Voluntary Social Work, Gandhian Constructive work, Radical social work.

Unit V Transforming the Society   **15 Hours**

Social Movements and Reform Tradition in India: Brahma samaj, Arya Samaj, Ramakrishna Mission, Theosophical society, Dalit movement, Sarvodaya Movement, Ecological Movement and Gandhian Ideology of Social work. International Social Work: meaning and scope of International Social work – Global perspective; Skills required for International Social Work

Pedagogy

Class Room Lectures, Power point presentation, Group Discussion, Seminar, Assignment.

Text Books

1. Gangrade, K. D,(1976), *Dimensions of Social Work*, Marwah Publications", New Delhi.
2. Paul Chowdry D, (1992), *Introduction to Social Work, History, Concept, Methods and Fields*, New Delhi.

Reference Books

1. Banerjee, G.R,(1976*), Papers on Social Work: An Indian Perspective*, Tata Institute of Social Sciences, Mumbai.
2. David Cox& Manohar Pawar, (2006),"*International social work, issues, strategies and programmes"*, sage Publications, New Delhi.

E- Resources

- http://www.unesco.org/education/mebam/module_3.pdf
- http://www.sagepub.in/upm-data/38141_Chapter1.pdf
- http://planningcommission.nic.in/plans/mta/mta-9702/mta-ch15.pdf
- http://www.russellhouse.co.uk/pdfs/SWMMT2.pdf
- http://shodhganga.inflibnet.ac.in/bitstream/10603/23970/9/09_chapter%201.pdf

Course Outcomes

At the end of the course, students would be able to:

CO1	Infer the social work concept, philosophy and principles.
CO2	Relate the professional code of ethics and execute the skills and traits of a social worker.
CO3	Implement the models and methods of social work in different settings.
CO4	Integrate the social work knowledge in various fields of social work.
CO5	Distinguish between various social movements and bring reformation in transforming the society.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	1	1
CO2	3	3	3	3	2
CO3	3	3	3	3	1
CO4	1	3	3	1	3
CO5	3	3	3	3	2

1-Low, 2-Medium, & 3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs No. Of Questions	K-Level	Section B Either/or Choice No. Of Questions	Section C Either/or Choice No. Of Questions
1	CO1	Up to K2	4	K1&K1	2(K1&K1)	2(K1&K1)
2	CO2	Up toK2	4	K1&K2	2(K2&K2)	2(K2&K2)
3	CO3	Up to K3	4	K1&K2	2(K2&K2)	2(K2&K3)
4	CO4	Up to K3	4	K1&K2	2(K3&K3)	2(K3&K3)
5	CO5	Up to K4	4	K1&K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems
K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	24	30	64	35.55	36%
K3		12	30	42	23.33	23%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN:

UNIT	DESCRIPTION	HOURS	MODE
I-Introduction to Social Work	a. Concept, Scope, Principles, Philosophy. b.)Related Concepts. c.)Evolution of social work in India, Us Uk.	4 4 7	Descriptive method, Group discussion
II-Social work Profession	a. Values, ethics and goals, b. Professional associations in social work c. Challenges in social work profession d. National and International Organizations in social work.	3 3 4 5	Descriptive method, PPT Presentation,
III- Methods and Model of Social Work	a. Models of social work. b. Direct methods c. Indirect methods	4 5 6	Visual aids, Assignments,
IV –Fields and Forms Of Social Work	a. Fields of Social Work, Rehabilitation in Social Work. b. Forms of Social Work	6 9	Group discussion.
V-Transforming the Society	a. Social movements and reform tradition in India b. International Social Work c. Skills required for international social work	5 5 5	PPT, Seminar, Assignments.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC12	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	5
CORE COURSE II			
Course Title	**PSYCHOLOGY FOR SOCIAL WORK**		
Cognitive Llevel	**Up To K4**		

Preamble:

        To learn about the concept and nature of psychology, theories of psychology, factors influencing perception and attitude, and aware about coping drives and defence mechanism**s.**

Unit I Introduction: **15 Hours**

        Psychology: definition, nature, scope, concept of human behavior, normality and abnormality, human growth and development: concept, nature, and importance; physical and psychological aspects of various stages of Human growth and Development: Infancy, Babyhood, Early and Late childhood, Adolescence, Early and Middle Adulthood and Old age.

Unit II Personality Development   **15 Hours**

        Personality: Nature and Theories of Personality; A brief overview of Psychodynamic and Humanistic theories; Factors influencing Personality Development - Heredity and Environment; Intelligence: Concept, Theories and Assessment; Emotions: Development of Emotions – Individual and Group Emotions.

Unit III Social Bases of Behaviour   **15 Hours**

        Perception: Concept and nature, Types, Errors in Perception, Factors influencing Perception; Hallucination, Delusion, Illusion- Attitudes: Concept and Nature, prejudices, biases, stereotyping and Public Opinion. Collective/Crowd behavior, Adjustment; Processes of Adjustment &Maladjustment. Coping Mechanisms vs. Defense Mechanisms.

Unit IV Abnormal Psychology: **15 Hours**

        Concepts of normality and abnormality. Classification of psychological disorders: Diagnostic and Statistical Manual for Mental Disorders (DSM 5), International Classification of Diseases (ICD 10)-Neurosis and Psychosis; Hallucination, Delusion, Illusion.

.**Unit V Social psychology**   **15 Hours**

        SocialPsychology-Definition-concepts-socialcognition-conformity-attitudes-prejudice-Rumor Propaganda-public opinion. Stress: meaning, causes and effects; conflicts: meaning, types, coping drives, defense mechanisms; mental illness/mental health: concept and definition, types, mental retardation, role of social worker in promoting mental health.

Pedagogy

Class Room Lectures, Power point presentation, Group Discussion, Seminar, Quiz, Assignments, Experience Sharing, Brain storming, Activity, Case Study

Text Books

1. Mangal S.K,(2009) *"General Psychology"*, Sterling Publishers, New Delhi.
2. Kuppuswamy B, (1961),*"Introduction to Social Psychology*", Bombay.

Reference Books

1. Mangal S.K, (2009) *"Abnormal Psychology*",(Sterling Publishers),New Delhi .
2. McGregor D,(1960),"*The Human side of enterprise".* N.Y. McGraw-Hill, New Delhi.

3.   Gardner, Murphy (1964),"*An Introduction to Psychology*", Oxford and IBH Publishing, Calcutta.

E-Resources

- .http://www.unco.edu/cebs/psychology/kevinpugh/motivation_project/resources/graham_weiner96.pdf
- .http://typesofpsychology.net/types-of-perception-in-psychology/
- http://www.answers.com/Q/What_are_the_factors_influencing_perception
  http://www.cybersisman.com/psychap/finalexam/socialpsych.pdf
- http://www.ucd.ie/advisers/pdfs/gwb/General%20Wellbeing%20-%20Stress.pdf
  http://www.typesofconflict.org/
- http://bowins.com/downloads/psychological_defense_mechanisms.pdf
  http://www.dhhs.tas.gov.au/__data/assets/pdf_file/0003/38442/what_is_mental_illness.pdf

Course Outcomes

At the end of the course, students would be able to:

CO1	Associate the meaning and utility of psychology relevant to social work.
CO2	Determine the factors influencing the personality development.
CO3	Examine the concept of Social bases of behavior such as perception and attitude
CO4	Explain the psychological disorders
CO5	Correlate the Role of Social Worker in promoting mental health.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

COs	PSOs				
	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	1
CO2	1	1	1	1	2
CO3	2	2	2	1	2
CO4	3	3	3	3	2
CO5	3	3	3	3	2

1-Low, 2-Medium,&3-High

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs		Section B Either/or Choice	Section C Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K2	4	K1&K2	2(K1&K2)	2(K1&K1)
2	CO2	Up to K3	4	K1&K2	2(K2&K2	2(K2&K2)
3	CO3	Up to K3	4	K1&K2	2(K2&K3)	2(K3&K3)
4	CO4	Up toK4	4	K1&K2	2(K2&K3)	2(K3&K4)
5	CO5	Up to K4	4	K1&K2	2(K3&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems
K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	6	20	36	20.00	20%
K2	10	30	20	60	33.33	33%
K3		18	30	48	26.66	27%
K4		6	30	36	20.00	20%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I-Introduction to Psychology	a. Concept, Scope, normality, abnormality b.Human growth and Development. c. Stages of Human Growth	4 4 7	Descriptive method, Group discussion
II-Personality Development	a. Nature and Theories of Personality b. Factors influencing personality development c. Emotions-development of emotions, individual and group emotions	6 4 5	Slide show, PPT Presentation,
III- Social basis of behaviour	a. Perception-concept, types, hallucination, illusion, delusion. b. Attitudes, stereotyping and public opinion. c. Adjustment, coping Mechanism. defence mechanism	4 4 7	Experience sharing, Case study Quiz.
IV-Abnormal Psychology	a. Concepts, b. Classification, DSM 5 C.ICD 10, Neurosis .Psychosis.	6 5 4	Group discussion Descriptive method.
V-Social Psychology	a. Definition, concepts. b.Stress,Conflicts, Coping drives. (meaning, types, causes) c. Mental illness, types, role of Social worker .	5 5 5	PPT, Seminar, Assignments.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC13	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	5
CORE COURSE III			
Course Title	SOCIOLOGY FOR SOCIAL WORK		
Cognitive level	Up To K4		

Preamble:

To study and understand the basic concept of sociology, functions of social institutions , interpret with agents and process of socialization, determine the characteristics and theories of social change and role of Social medias; Role of social worker in eradicating social problems.

Unit I Basic Concepts of Sociology   15 Hours

Concept: society, community, association social structure-types of social status and role and social processes- culture, traditions, customs, values, norms, folkways, mores. Basic Social Process: co-operation, conflict, accommodation and adjustment.

Unit II Social Institutions   15 Hours

Social institutions-meaning, characteristics, functions of social institutions-marriage-, family-education, political system Religion--meaning, definition, functions, characteristics. Changing trends in Social Institutions family, marriage, education, political systems and religion.

Unit III Theories of Social Change   15 Hours

Evolutionary Theory, Neo-functionalism, Conflict Theory, and Social Disorganisation .Process of Social change; Urbanization, Industrialization Westernization, Sanskritization, Secularization. Cultural lag, Ethnocentrism, Resistance to Social change.

Unit IV Social Stratification   15 Hours

Social stratification: meaning and characteristics; caste and class- definition - social mobility – definition, types of mobility. Social change – meaning, characteristics, factors, and theories of social change.

Unit V Social Problems   15 Hours

Social problems-concept, causes, characteristics and theories –,major Social Problems-Poverty, Unemployment, HIV/AIDS, Drug & Substance Abuse, Crime, Youth Unrest , Abortion, Mercy Killing, Honor Killing. Violence against Women's, Children, Child Abuse, Child Labor, Juvenile Delinquency. Role of Social Medias; Role of social work: Identification and interventions.

Pedagogy

Class Room Lectures, Power point presentation, Group Discussion, Seminar, Quiz, Assignments, Experience Sharing, Brain storming, Activity, Case Study

Text Books

1. C.N.Shankar Rao,(1991),"*Sociology of Indian Society*", Chand Publications, New Delhi.
2. Vidhya Bhushan & D.R.Sachdeva, (2006)"*An Introduction to Sociology*", Kitab Mahal, Allahabad

Reference Books

1. Srinivas, M.N, (1966)," *Social change in Modern India*", Allied Publications, Bombay.

2. Ram Ahuja,(1997)," *Social Problems in India*",lRawat Publications, Jaipur,.

3. Madan, G. R. (1982),"*Indian Social Problems*",: Allied Publishers, New Delhi

 E-Resources

- http://www.yourarticlelibrary.com/sociology/essay-on-sociology-the-meaning-of-sociology- 800-words/8496/
- https://sociology.knust.edu.gh/about-us/aims-objectives
- http://study.com/academy/lesson/types-of-social-groups-primary-secondary-and-reference- groups.html
- https://opentextbc.ca/introductiontosociology/chapter/chapter14-marriage-and-family/
- http://www.sociologyguide.com/marriage-family-kinship/
  https://www.slideshare.net/kwhansen52/chapter-11-family-and-marriage
- https://en.wikipedia.org/wiki/Social_stratification
  http://www.yourarticlelibrary.com/sociology/social-stratification-meaning-types-and- characteristics-sociology-2446-words/6199/
- http://www.studylecturenotes.com/social-sciences/sociology/121-social-change-and-social- problem

Course Outcome

At the end of the course, students would be able to:

CO1	Interpret the concept of society and social process.
CO2	Interpret the meaning, characteristics and functions of various social institutions.
CO3	Determine the concept of social change and analyze the theories of social change.
CO4	Examine the factors influencing social stratification and social change.
CO5	Analyze the role of professional social work in identifying, creating awareness and providing interventions for the social problems.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	3	1	2
CO2	2	2	2	1	2
CO3	3	3	3	3	2
CO4	1	1	1	1	1
CO5	3	3	3	3	2

1-Low, 2-Medium, &3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs		Section B Either/or Choice	Section C Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K2	4	K1&K2	2(K1&K1)	2(K1&K1)
2	CO2	Up to K2	4	K1&K2	2(K2&K2)	2(K2&K2)
3	CO3	Up to K3	4	K1&K2	2(K2&K3)	2(K2&K2)
4	CO4	Up to K3	4	K1&K2	2(K2&K3)	2(K3&K3)
5	CO5	Up to K4	4	K1&K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers

K2 – Basic understanding of facts and stating main ideas with general answers

K3 – Application oriented – Solving problems

K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	24	40	74	41.11	41%
K3		12	20	32	17.77	18%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN:

UNIT	DESCRIPTION	HOURS	MODE
I-Basic concepts of Sociology	a. Concepts-society, community Association. b. Social Process-culture, value, Customs, tradition. c. Basic social process.	4 4 7	Descriptive method, Group discussion
II-Social institutions	a. Meaning, characteristics, b. functions of social institution c. Changing trends in social institutions (Family, Marriage, Education, Political System, and Religion)	6 4 5	Slide show, PPT Presentation
III- Theories of Social Changes	a. Evolutionary, neo functionalism, conflict. b. Process of Social change c. Cultural lag, ethnocentrism, resistance to social change.	5 6 4	Descriptive method, Case study method.
IV-Social Stratification	a. Meaning, characteristics. Caste and class. b. Social Mobility. c. Social Change-meaning, Factors, Thoeries.	4 4 7	Group discussion Descriptive method.
V-Social Problems.	a. Concept, causes, theories, characteristics, b. Violence against women. c. Role of Social Worker-identification, interventions	4 6 5	PPT, Seminar, Assignments.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC14	Number of Hours/Cycle	5
Semester	I	Max. Marks	100
Part	III	Credit	5
CORE COURSE IV			
Course Title	SOCIAL CASE WORK & SOCIAL GROUP WORK		
Cognitive Level	Up To K4		

Preamble:

To study and gain knowledge about the components and principles, process of case work, fundamentals of group work, process ,and analyze the methods of recording and application in various settings.

Unit I   Fundamentals of Social Case Work   15 Hours

Social Case Work: Meaning, definition and objectives, nature and scope, its importance and relationship with other methods of Social Work; Components of Social Case Work: the person, the problem, the place and the process; Client-case worker relationship and the use of professional self; Principles of case work.

Unit II   Social Case Work process: 15 Hours

Intake, study, assessment, diagnosis, treatment, termination and follow-up; Tools and Techniques of Social Case Work: Interview, observation, home visits and collateral contacts; Social Case Work intervention: Direct, indirect and multi-dimensional intervention. Counseling and   social case work - similarities and differences; Social Case Work Recording: Need, importance and types of recording

Unit III Fundamentals of Social Group Work: 15 Hours

Groups: meaning, definition, types, purpose and stages of groups ; Group influence Social Group Work: Definition, characteristics and objectives, functions, principles and values. group work as a method; Psychological needs that are being met in groups.

Unit IV Social Group Work Process   15 Hours

Group process: definition-group process: intake, study, goal setting intervention, evaluation – stages of group development-goal setting, group process: bond acceptance, isolation, rejection, conflict and control group norm, problem solving, decision making, and conflict resolution. Models of Social group work; Development, Preventive, Remedial, Recreational and task oriented model. Sub group- clique- assessing group interaction - sociogram and socio - metry

Unit V Recording & Application   15 Hours

Social Case work & Social Group work recording: use structure and content- methods of recording; verbatim, narrative, condensed, analytical and summary records-supervision and development of personal and professional self. Different settings of Practice: ;. Role of social worker: enabler, facilitator, guide and resource, mobilizer. different therapeutic approaches transactional analysis gestalt, role-play, buzz group and brain storming.

Pedagogy

Class Room Lectures, Power Point presentation, Group Discussion, Seminar, Quiz, Assignments, Experience Sharing, Brain storming, Activity, Case Study

Text Books

1. Grace Mathew,(1992), *"An Introduction to Social Work",* Case TISS, Mumbai
2. Hamilton, G, (1954),"*Theory & Practice in Social Case Work"*, Colombia Uni. Press, Colombis.

Reference Books

1. Alissi, A.S, (1980),"*Perspectives on Social Group Works Practice", A Book of Readings,* Free Press, New York.
2. Benjamin, Alfred,(1967)," *The Helping Interview",* Houghton Mifflin Company, New York.
3. Bannerji G R (1973),*"Papers on Social Work: An Indian Perspective",* Tata Institute of Social Sciences Mumbai.
4. Charles Zastrow, (2014)," *Social Work with Groups",* Comprehensive Work Text.
5. Harris, F.J, (1970*)," Social Case Work",* Oxford University Press, Nairobi.

6. Goldstein H.(1979)," *Social Work Practice: A Unitary Approach",* University of Carolina Press, Carolina

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- http://www.slideshare.net/srengasamy/social-case-work-main
- http://christcollegemsw.blogspot.in/2007/08/unit-i-introduction-to-social- casework.html
- http://www.yourarticlelibrary.com/sociology/social-casework-processes-study- and-diagnosis/36564/
- http://www.ignou.ac.in/upload/bswe-02-block1-unit-3-small-size.pdf
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- http://www.indianmba.com/Faculty_Column/FC321/fc321.html
- http://www.socialworktoday.com/archive/071211p10.shtml

Course Outcomes

At the end of the course, students would be able to:

CO1	Interpret the meaning nature scope of social case worker and its relationship with other methods of social work.
CO2	Annotate the social case work process: its tools and techniques.
CO3	Implement the social case work approaches to solve problems among individuals.
CO4	Examine the Problems by using social group work methods and group developmental process.
CO5	Predict and apply the social case work and group work methods in various settings.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	2
CO2	3	3	3	3	2
CO3	3	3	3	3	2
CO4	3	3	3	3	2
CO5	2	2	2	2	3

1-Low, 2-Medium, &3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs		Section B Either/or Choice	Section C Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K2	4	K1&K2	2(K1&K1)	2(K1&K1)
2	CO2	Up to K2	4	K1&K2	2(K2 &K2)	2(K2&K2)
3	CO3	UP to K3	4	K1&K2	2(K2&K3)	2(K2&K2)
4	CO4	Up to K3	4	K1&K2	2(K3&K3)	2(K3&K3)
5	CO5	Up to K4	4	K1 &K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems
K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	24	40	74	41.11	41%
K3		12	20	32	17.77	18%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I-Fundamentals of Social case work	a. Meaning ,definition, nature, objectives, scope, relationship with other methods. b. Components of social case work. c. Client-case worker relationship, principles.	4 4 7	Descriptive method, Group discussion
II-Social case work process	a. Process, tools and techniques b. Counselling and case work. c. Social case work recording.	6 4 5	Slide show,PPT ,Role play, socio-metry
III- Fundamentals of Social Group work	a. Groups, meaning, types, stages b. Social group work-definition,objectives, characteristics. c. Group work as a method.	4 4 7	Descriptive method,socio Drama.,
IV-Social group Process.	a. Definition, group process, b. Stages of group development c. Models of Social group work, group interaction.	5 5 5	PPT, Descriptive method.
V-Recording and Application	a. SCW, SGW-recording, b. Different settings of practice c. Role of social worker, Therapeutic approaches	4 4 7	PPT, Seminar, Assignments.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWF11	Number of Hours/Cycle	10
Semester	I	Max. Marks	100
Part	III	Credit	5
CORE PRACTICAL I			
Course Title		**FIELD WORK PRACTICUM**	

Preamble:

The in-house training on soft skills and life skill competencies through workshop and simulated ,exercises ,closely supervised field exposure and observational visit worth the concurrent training and the professional skills inculcated will embellish the course as the most unique and critical input offered in the whole program

Course Outcomes

At the end of the course, students would be able to:
- Understand and realize the problems in their life situation.
- Inculcating the social and negotiating skills.
- Apply the individual skills in the field work settings.
- Inculcating the documentation skills to prepare field work reports individually.
- Applying the various methods of social work through concurrent field work.

Part –A: Essentials of life skills competencies

Knowing self and context.
- Traits to be built : self confidence, personal vision, identity and relating with others, communication, capacity for team work, accepting personal responsibility, gender relations, leadership, motivations, goal settings, time management.
- Skills for comprehension –Avenues of input: listening – Reading – writing – Reflections.
- Skills for conceptualizing fieldwork and developing spontaneity – interviewing, observations, use of records ,social mapping ,recording ,report writing and documentations Developing learning objectives, preparing field work plans, field work conferencing and transparency.

 1.Observational Visits:
- Industrial setting,
- Development setting,
- Hospital setting,
- Health setting,
- Correctional setting,
- Rights Based Organizations

2.Special Rural Camp.

3.Group Activity.

Work put in by the students will be monitored by the Faculty Students are expected to submit reports prepared as per guidelines indicated in the manual at the beginning of each new week after a cycle is completed.

Course Requirements and Evaluation:

60% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 40%.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC21	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	5
		CORE COURSE V	
Course Title	**SOCIAL POLICY &SOCIAL LEGISLATION**		
Cognitive Level	Up To K4		

Preamble:
     To know and study about the concept of law, rights of women and children, indicators of social change, legislation related to women and children, environmental Policies.

Unit I Indian Constitution 15
Hours
     Law: definitions, concept, law as a agent of social change, social justice. Indian constitutions: preamble, fundamental rights and duties, directive principles of state Policy, legislative, executive and judiciary for framing legislations. Parliament and assembly.

Unit II Social Justice 15Hours
     Social Justice: Meaning, Concept- Essentials basis of Social Legislation, Rights: Concept, Rights of Women, Children, Scheduled Castes, Tribes, Aged People. IPC, Criminal Procedure code. Public Interest litigation, Legal aid, Lok Adalat. Constitutional Remedies.

Unit III Social Policy, Social Change, Planning and Development 15
Hours
     Social Policy: Definition, concept, principle, need and evaluation, sources and instruments of social Policy. Social planning & development: Meaning, planning machineries at central and state levels, social welfare departments-programme for central and state social welfare boards: NICCD, Five year plan, Indicators of social change and social developments in India. Social Policies in Family Welfare, Women, Children, Youth, Aged people, Education, Environment- Role of social worker in promoting the social Policy, planning, development.

Unit IV Social Legislations in India 15 Hours
     Legislation pertaining to Social Institutions: Salient features of legislations: Hindu Marriage Act 1985, Special Marriage Act 1954, 1961,Domestic Violence Act 2005, Christian Marriage Act, Muslim Marriage Act, Indian Divorce Act, Indian Succession Act, Family Court Act 1984 ,Juvenile Justice Act (care and protection) 2015, Child Labor (Prohibition and regulation) Act 1986. PSOCSO Act 2012, Right to Education 2009, Right to Information act 2005.

Unit V Environmental Policies in India 15 Hours
     Environment Protection Act.1986, National Forest Policy 1988,Indian Forest Act 1927, Forest Conservation Act 1980, Wildlife Protection Act 1972,The Air (Prevention And Control Of Pollution) Act 1981,Bio-Medical Waste (Management And Handling)Rules 1988.
Pedagogy
     Class Room Lectures, Power Point presentation, Group Discussion, Seminar, Quiz, Assignments, Experience Sharing, Activity,
Text Books
    1. Chowdhry, D. Paul. (1983),"*Social Welfare Administration"*, Atma Ram and Sons Publishers, New Delhi.
    2. Sanjay Bhattacharya (2006),"*Social Work Administration and Development"*, IRawat Publishers, New Delhi.
Reference Books
    1. Bhatiya & Dingh(2009),*"Social Policy in India*", New Royal Book Company, Lucknow.
    2 . Bose.A.B, (2001),"*Social Welfare Planning in India"*, Bangkok,United Nations.
    3. Gautam (2011),*"Social Work, Social Policy , Concept and Methods"*,Centrum Press, New Delhi

4.KumarJha (2009), *"Encyclopedia of Social Work, Social Welfare and Social Work"*,"Anmol,New Delhi   .

5. Singh D.K. (2013),*" Professional Social Work: Principle & Practice"*, New Royal Book Publishers, New Delhi.

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- http://www.ignou.ac.in/upload/Bswe-003%20Block-2-UNIT-6-small%20size.pdf
- https://www.scribd.com/doc/15017715/Social-Welfare-Administration
- www.supremecourtofindia.nic.in
- www.indiancourts.nic.in
- https://books.google.co.in/books?id=NHtCAgAAQBAJ&pg=PA10&lpg=PA10&d
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  YCQ&ved=0CE4Q6AEwCA#v=onepage&q=social%20welfare%20administration
  %2 0and%20social%20legislation&f=false

Course Outcomes

At the end of the course, students would be able to:

CO1	Infer the concept of law, constitution, fundamental rights and duties, DPSP.
CO2	Execute the knowledge about rights of women, and children, PIL, legal aid Lok Adalat, and constitutional remedies.
CO3	Determine the indicators of social change and social development in India
CO4	Prepare awareness regarding legislations such as PSOCSO Act 2012, Right to education 2009, Right to Information 2005.
CO5	Integrate Policies related to environment and Wild life Preservation

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	0
CO2	2	2	2	1	0
CO3	1	1	1	1	3
CO4	1	1	1	1	1
CO5	3	3	3	3	2

1-Low, 2-Medium, &3-High

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs		Section B Either/or Choice	Section C Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K2	4	K1&K2	2(K1&K1)	2(K1&K1)
2	CO2	Up to K3	4	K1&K2	2(K2&K2)	2(K2&K2)
3	CO3	Up to K3	4	K1&K2	2(K2&K3)	2(K3&K3)
4	CO4	UP to K3	4	K1&K2	2(K3&K2)	2(K2&K3)
5	CO5	Up to K4	4	K1&K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems
K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	24	30	64	35.55	36%
K3		12	30	42	23.33	23%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I- Indian Constitution	a. Law, concept, definition, social justice b. Indian constitution, preamble, Fundamental rights and duties. c. Directive principles of state Policy, judiciary, executive, legislative	4 4 7	Descriptive method, Slide show
II-Social justice	a. Social justice, meaning, concept, Essential basis of legislation. b. Rights-concept, rights of women, children, sc, st, aged people. c.IPC, CPC, PIL Legal aid, lok adalat.	6 5 4	Slide show, PPT ,case study
III- Social Policy, Planning, development	a. Social Policy, concept, sources. b. Social planning and development, NIPCCD,CSWB,SSWB C. Indicators of social change, Role of Social worker.	6 5 4	Descriptive method, seminar, Assignment . Quiz
IV-Social Legislation in India	a. Salient features of legislation. b. Legislation related to marriage, divorce succession, special marriage act, family court c. JJ act 2015 ,POCSO act 2012,Right to education 2009,Right to Information act 2005	5 5 5	PPT, Group Discussion
V- Environmental Policies in India	a. Environment protection act1986,National Forest Policy 1988,Forest conservation act1980 b. Wild life protection act1972,The Air(Prevention and control of Pollution act1983	6 9	PPT, Seminar, Assignments.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC22	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	5
		CORE COURSE VI	
Course Title		COMMUNITY ORGANISATION & SOCIAL ACTION	
Cognitive Level		Up To K4	

Preamble:

To learn the concept and phases of community organization, build leadership skills and strategies, tactics to resolve social problems, and the role of social worker in enforcement of legislation through social action.

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Unit I Community Organization   15 Hours

Community: meaning-definition-features-functions; types: urban, rural, tribal and maritime; Community organization: definition, objectives, goals, scope, CO as methods of social work, community organization in US ,UK and India ,differences between community organization and community development; models of community organization

Unit II Methods and Phases of Community Organization   15 Hours

Methods: Planning, education, communication, community participation, decision making, leadership development, promotion and coordination; Principles, Phases of community organization: study, analysis, assessment, discussion, and organization-action-evaluation-modification-continuation. models of community organization: Locality development ,social planning, social action.

Unit III Skills and Strategies in Community Organization   15 Hours

Organizing, leadership, capacity building, collaboration, conference, committee meeting, training, consultation, conflict resolution, resource mobilization, negotiation, advocacy, reporting, Communication, public relation, liaison **.**Application of Community organization; Public health, child & women rights, Marginalized groups and disasters. Community organization as a Para Political Process –Networking, Conscientisation, Planning and Organising.

Unit IV Social Action   15 Hours

Social Action: Definition, Objectives, Principles, Methods and Strategies; Social Action and Social Movement; Social Action for Social change and Social Development; Scope of Social Action in India; Role of Social Worker in Social Action enforcement of Social Legislation through Social Action.

Unit V Strategies and Tactics: 15 Hours

Individual contact, Conscientization, Negotiation, Collaborative, Pressure, Lobbying, Legal suasion, public relations, Political organization, Conflict resolution, violence. Contextual usage of strategies- Recent forms of social action. Contribution to CO: Paulo friere, Saul Alinsky, Gandhi, and EVR Periyar

Pedagogy

Class Room Lectures, Power Point presentation, Group Discussion, Seminar, , Assignments, Experience Sharing, Activity,

Text Books
1. Murray. Ross,(1955),*"Community Organization Theory, Principles and Practice"*, New Delhi.
2. Satyasundaram. (1997),*"Rural Development"*, Himalaya Publishing House ,New Delhi:

Reference Books
1. Joseph M.K (2000),*"Modern Media and Communication",*Anmol, New Delhi
2. Kumar, Aravind (2000),*"Encyclopedia of Decentralized Planning and Local Self Government"*, Anmol, New Delhi.

3. Kumaran, Hyma, Wood (2004),*"Community Action Planning"*, Chennai, T. R. Publications
4. Laxmidevi (1997),*"Planning for Employment and Rural Development"*, New Delhi.
5. Maheswari.S (1985),*"Rural Development in India - A Public Policy Approach"*, New Delhi.

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http://www.thecyberhood.net/documents/papers/mendes09.pdf http://www.sagepub.in/upm-data/24165_Chapter1.pdf
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http://www.soc.iastate.edu/sapp/soc506socialaction.pdf
http://www.wyke.ac.uk/uploads/ws-summer2012/sociology/socialaction- studyguide.pdf
http://www.sagepub.in/upm-data/38141_Chapter1.pdf

Course Outcomes

At the end of the course, students would be able to:

CO1	Infer the concept of community, and history of community organization in US and UK.
CO2	Interpret the methods and phases of community organization.
CO3	Implement skills in leadership, capacity building, conflict resolution, negotiation and resource mobilization.
CO4	Explain the role of social worker in enforcement of social legislation through social action
CO5	Integrate the recent forms of social action to solve social problems.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	2
CO2	3	3	3	3	2
CO3	3	3	3	3	2
CO4	1	1	1	1	3
CO5	1	1	1	1	3

1-Low, 2-Medium,&3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A		Section B	Section C
			MCQs		Either/or Choice	Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K2	4	K1&k2	2(K1&K1)	2(K1&K1)
2	CO2	Up to K2	4	K1&K2	2(K2&K2)	2(K2&K2)
3	CO3	Up to K3	4	K1&k2	2(K2&K3	2(K2&K3)
4	CO4	Up to K4	4	K1&k2	2(K3&K3)	2(K3&K3)
5	CO5	Up to K4	4	K1&k2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10

No of Questions to be answered	20	5	5
Marks for each Question	1	6	10
Total Marks for each Section	20	30	50

K1 – Remembering and recalling facts with specific answers

K2 – Basic understanding of facts and stating main ideas with general answers

K3 – Application oriented – Solving problems

K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	18	30	58	32.22	32%
K3		18	30	48	26.66	27%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I-Community Organisation	a.Community-meaning,types;community organization-deinition,scope,objectives, b.CO in UK, USA,INDIA;CO as method. c.Models of Community organization	4 5 6	Descriptive method, Slide show
II-Methods and Phases of Community Organization	a. Methods and Principles of CO. B.Phases of community organization. c.Models of Community Organisation,Locality development, Social planning	7 4 4	Slide show,PPT ,descriptive method
III- Skills and Strategies of community organistion.	a. Organising, leadership, capacity building, training, resolution,negotiation. b. Application of CO,(Women, Children) c.Community Organisation as a para Political process.	5 6 4	Descriptive method, seminar, Assignment.
IV-Social action	a.Definition,objectives,principles,methods. b.Social action for social change and social development c.Role of social worker in enforcement of social legislation.	4 4 7	PPT, descriptive method.
V-Strategies and Tactics	a. Individual contact,conscientization,legal suasion. b.Contextual use of strategies. c.Contribution to CO;Paulofriere,Saul Alinsky,Gandhi,and E.V.R.Periyar d.Recent forms of social action.	3 3 4 5	PPT,Seminar,Assignment Group discussion. Experience Sharing.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC23	Number of Hours/Cycle	5
Semester	II	Max. Marks	100
Part	III	Credit	5
CORE COURSE VII			
Course Title	SOCIAL WELFARE ADMINISTRATION		
Cognitive level	Up To K4		

Preamble:

To know the concept and the process of administration ,gain knowledge related to NGO's ,procedure for registering an NGO, and functional areas of social welfare administration.

Unit I Social Welfare Administration   15 Hours

Definition, Nature, Scope, Significance, Functions, Principles, Historical Development; Related Concepts: Social Welfare; Social Development; Social Welfare Agency; Qualities of a Social Welfare Executive.

Unit II Social Welfare Administration-Process: 15 Hours

Basic Administration Process: Planning, Organizing, Staffing, Directing, Controlling, Reporting, Budgeting   (POSDCORB), Notes on Book keeping. Financial and Office Administration: Budgeting, Accounting, Auditing, Fund Raising, Reporting, Office procedures and Record maintenance; Monitoring, Evaluation, Decision-Making, Co-ordination, Communication, Public Relations and Networking. Need Social Welfare Administration, areas of social welfare Administration: Health, Education, Family, Children, Aged, SC/ST, Sexual Minorities, Differently abled Persons, Prisoners, PLHIV, and Role of NGO in welfare Administration.

Unit   III   Non-Governmental   Organization 15Hours

NGO-nongovernmental organization- self-governing –types-by orientation, levels of operation and focus-national Policy on voluntary sector (2007);organizational structures and characteristics of NGO; principles and activities of need based organization; approaches to organizational management-bureaucratic model, human relations model and system theory

Unit IV Registration of Non- Governmental Organizations: 15 Hours

Societies Registration Act,1860, charitable trust Act, 1912.,Trust act 1912, Section 25 of Indian Companies act 1956, Administrative structure –memorandum bye laws, constitution, deeds functions and responsibilities of governing board, committees and office bearers. Administrative skills-   Writing reports,letters,and minutes of meetings

Unit   V   Social   Welfare   Program   me   in   India: 15Hours

Functional areas: Central and State Ministries, Central Social Welfare Board and Other National Institutions: ICDS, ICCW, ISSNIP, ICPS, Child and Women Welfare-, Functions and Structure: State and Central Social Welfare board, Provisions in State Social Welfare Board Programs; Administrative arrangements for Social Welfare in Tamilnadu.

Pedagogy

Class Room Lectures, Power Point presentation, Group Discussion, Seminar, Assignments, Experience Sharing, Brain storming.

Text Books
1. Sachedev, D.R, (2008),"*Social Welfare Administration in India*", Kitab Mahal, Allahabad.
2. Choudry D. Paul,(1991),"*Voluntary social welfare in India*", sterling, New Delhi,.

Reference Books
1. Bhattacharya   Sanjay,(2006)," *Social   Work   administration   and Development*",IRawat,New Delhi.
2. Ganapathy R.S.and Others (1985),"*Public Policy and Policy Analysis in India*", Sage Publications, Delhi.

3. Ghosh, A. (1992),"*Planning in India*: *The Challenge for the Nineties*", Sage Publications, New Delhi.
4. Choudry D.Paul, (2000)," *Social Welfare Administration",* Atmaram and sons, Lucknow.
5. Friedlander.W.A, (1958)," *Introductiontosocialwelfare*". Prentice Hall, New Delhi.

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- http://www.arthapedia.in/index.php?title=Structure_and_ Major_Functions_of_Panc hayati_Raj_Institutions_(PRIs)_in_India
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- http://www.yourarticlelibrary.com/tribes/11-distinctive-characteristics-of-the-tribes- in-india-essay/4410/

Course Outcomes

At the end of the course, students would be able to:

CO1	Identify the concept of welfare administration and qualities of social welfare executive.
CO2	Associate the concept related to process of administration.
CO3	Execute the knowledge pertaining to NGO activities and the need based organization
CO4	Articulate knowledge on registration of NGO.
CO5	Integrate the functional areas of social welfare programme by central and state.

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	3	3	3	2
CO2	2	2	2	2	2
CO3	3	3	3	3	2
CO4	3	3	3	3	2
CO5	1	1	1	1	1

1-Low, 2-Medium,&3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A		Section B	Section C
			MCQs		Either/or Choice	Either/or Choice
			No. Of Questions	K-Level	No. Of Questions	No. Of Questions
1	CO1	Up to K1	4	K1&K1	2(K1&K1)	2(K1&K1)
2	CO2	Up to K2	4	K1&K2	2(K1&K2)	2(K1&K2)
3	CO3	Up to K3	4	K1&K2	2(K3&K2)	2(K3&K3)
4	CO4	Up to K3	4	K1&K2	2(K3&K3)	2(K2 &K3)
5	CO5	Up to K4	4	K1&K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers

K2 – Basic understanding of facts and stating main ideas with general answers

K3 – Application oriented – Solving problems

K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	18	30	58	32.22	32%
K2	10	12	20	42	23.33	23%
K3		18	30	48	26.66	27%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I-Social welfare Administration.	a.Definition,nature,scope,significance,functions, principles. b.Related concepts;social welfare agencies. c.Qualities of a social welfare executive	4 5 6	Descriptive method, Group Discussion.,quiz.
II-Social Welfare Administration process	a. Basic Administration process, office procedures, and record maintenance. b. Need and Areas of social welfare administration. c. Role of NGO in welfare administration.	7 3 5	Slideshow, PPT ,descriptive method,
III-Non Governmental Organisation.	a. Self governing, types, level of operation, and focus. b. Orgnisation structures and characteristics of NGO C. Approaches to organization management.	4 7 4	Descriptive method, seminar, Assignment. Slide show
IV- Registration of NGOs	a. Societies registration act1860,charitable trust act 1912,Trust act 1912 b. Administrative structure, Functions and responsibilities of governing board. c. Administrative skills-writing reports, letters, minutes of meeting.	4 4 7	PPT, descriptive method. Experience sharing.
V-Social welfare programmes in India	a. Functional Areas, CSWB, SSWB,National I Institutions, ICDS,ICCW,ISSNIP,ICPS b. Functions and Structures of SSWB,CSWB. c. Administrative arrangements for social welfare in Tamilnadu	5 4 6	PPT, Seminar,Assignment Group discussion. Experience Sharing.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW	
Course Code	20PSWC24	Number of Hours/Cycle	5	
Semester	II	Max. Marks	100	
Part	III	Credit	5	
CORE COURSE VIII				
Course Title	SOCIAL WORK RESEARCH & STATISTICS			
Cognitive level	Up To K4			

Preamble:

To know about the concept ,definition, methods of qualitative research ,methods of data collection, and application of statistical tools for data analysis.

Unit I Introduction to social work research   **15 Hours**

Research: Concept, Meaning; Social Research: Concept Definition, Objectives, functions, characteristics, scope and limitations; basic elements in social work research: variable, concept, construct, fact, theory, hypothesis; Measurement and levels of measurement.

Unit II Research process   **15 Hours**

Research Problem: Identification -Formulation, Review of Literature, Formulation of Aim and Objectives for Research; Research Designs -Definition, Meaning, Types. Exploratory, Descriptive, Diagnostic and Experimental, - Factors influencing the choice of designs; Qualitative Research; Hypothesis – Definition, relevance, types; Pilot study - uses, Pre Test and its importance. Universe and Sampling: Meaning, types, advantages and limitations, Factors affecting the size of samples - Sample size estimation and sampling errors.

Unit III Data Processing   **15 Hours**

Data: Meaning, sources: primary and secondary. Scaling techniques: concept and types (likert , Thurston). Reliability and validity of tool. Data analysis and Data Processing: Editing, Coding, Code book preparation, code sheet preparation,. Classification, tabulation, frequency, distribution,. Content checking.- Data cleaning- . Levels and types of data analysis- univariate, Bivariate, Multivariate Analysis.

Unit IV Report Writing and data analysis   **15 Hours**

Report writing: purpose, structure and procedure, styles of research report, content and formats –literature review, Methods and Tools for Data collection: Primary and Secondary data collection. Observations,(participant and non participant) naturalistic observation. Questionnaire and Interview.,(focus group interview, depth interview)and artifacts and field research.

Unit V Basic Statistics and Its Application   **15 Hours**

Statistics: Need and purpose of statistics use of statistics, limitations of statistics in social work research. Diagrammatic Representation of Data; Data analysis: Arithmetic Mean, Mode, Median, Range, Standard Deviation, Correlation, Karl Pearson's Coefficient of correlation, spearman's Rank Correlation, Chi-Square T-Tests ,Diagrammatic representation of data interpretation, introduction to SPSS Package.

Pedagogy

Class Room Lectures, Power Point presentation, Group Discussion, Seminar. Assignments, Experience Sharing.

Text Books

1. C.R. Kothari and Gaurav Garg(2018),"*Research Methodology*", New Age International Publishers, New Delhi.
2. O. R. Krishnaswami (2005),"*Methodology of Research in Social Sciences*", Himalaya Publishing House, New Delhi

Reference Books

1. Ahuja, Ram, (2003),"*Research Methods*", Rawat Publications, Jaipur.
2. Goode & Hatt, *Methods in Social Research''*, McGraw Hill, New Delhi
3. Gupta, S P. (2005),"*Statistical Methods*", Sulthan Chand, New Delhi.

E- Resources

- http://www.ignou.ac.in/upload/Bswe-003%20Block-4-UNIT-16-small%20size.pdf
- http://ijmer.in/pdf/volume1-issue3-2012/201-212.pdf
- http://www.uk.sagepub.com/kumar4e/Kumar_Chapter_2.pdf
- http://www.sagepub.in/upm-data/46993_9781849203357.pdf
- https://www.nyu.edu/classes/bkg/methods/005847ch1.pdf
- http://dutmoodle.dut.ac.za/moodle/pluginfile.php/30892/mod_resource/content/0/Cres well Qualitative_quantitative_and_mixed_methods.pdf
- https://profiles.uonbi.ac.ke/fridah_mugo/files/mugo02sampling.pdf

Course Outcomes

At the end of the course, students would be able to:

CO1	Define the relevance of social work research in current trends.
CO2	Interpret the knowledge on hypothesis for the research problems with appropriateness to research methodology.
CO3	Prepare the required tools to collect data from the sample
CO4	Categorize the factors affecting the sample size ,estimation and errors
CO5	Calculate independently the statistical tools including SPSS for data analysis

Mapping of course outcomes (Cos) with Programme Specific Outcomes (PSOs)

	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	2	2	2	2	
CO2	1	1	1	1	1
CO3	3	3	3	3	2
CO4	1	1	1	1	1
CO5	3	3	3	3	2

1-Low, 2-Medium,&3-High.

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K – Level	Section A MCQs No. Of Questions	Section A MCQs K-Level	Section B Either/or Choice No. Of Questions	Section C Either/or Choice No. Of Questions
1	CO1	Up to K1	4	K1&K2	2(K1&K1)	2(K1&K1)
2	CO2	Up to K2	4	K1&K2	2(K2&K2	2(K2&K2)
3	CO3	Up to K3	4	K1&K2	2(K3&K3)	2(K2&K3
4	CO4	Up to k3	4	K1&K2	2(K2&K3)	2(K2&K3)
5	CO5	Up to k4	4	K1&K2	2(K4&K4)	2(K4&K4)
No of Questions to be asked			20		10	10
No of Questions to be answered			20		5	5
Marks for each Question			1		6	10
Total Marks for each Section			20		30	50

K1 – Remembering and recalling facts with specific answers

K2 – Basic understanding of facts and stating main ideas with general answers

K3 – Application oriented – Solving problems

K4 – Examining, analyzing, presentation and make inferences with evidences

Distribution of Section –wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without choice	Consolidated (Rounded off)
K1	10	12	20	42	23.33	23%
K2	10	18	40	68	37.77	38%
K3		18	20	38	21.11	21%
K4		12	20	32	17.77	18%
Total Marks	20	60	100	180		100%

LESSON PLAN

UNIT	DESCRIPTION	HOURS	MODE
I-Introduction to social work research.	a.concept,meaning;social research-definition, Objectives,functions,scope,limitations. B.Basic elements in social work research. c.Variable-concept,construct,fact,theory d.Measurement and its levels.	5 3 4 3	Descriptive method, PPT.
II-Research process.	a.Identification, formulation, reviewof literature. b. Research design, Qualitative research. C. Hypothesis-types, pilot study, pre-test. d.Universe and Sampling-sample size ,sample errors, factors affecting sample size.	3 4 3 5	Slide show,PPT ,descriptive method,
III-.Data processing	a.Meaning,sources,scaling techniques,reliability and validity b.Data analysis and Data processing c.Levelsand types of data analysis.	5 6 4	Descriptive method, seminar, Assignment.
IV- Report writing and Data analysis.	a.Purpose,structure,styles,literature review. b.Methods and tools of data collection. c.Questionnaire and Interview.(focus group interview,depth interview,artifacts.)	4 4 7	PPT, descriptive method.
V-Basic statistics and its Application.	a. Need and purpose, use of statistics. limitations b.Arithmetic mean,median,mode,Range,SD, correlation,Karl pearsons coefficient of correlation, chi-square, SPSS Package-Introduction.	5 10	Descriptive method, working out, slide show.

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWF21	Number of Hours/Cycle	10
Semester	II	Max. Marks	100
Part	III	Credit	5
CORE PRACTICAL II			
Course Title	FIELD WORK PRACTICUM –II		

Preamble

To understand and realize the problems in real life situation, apply the individual skills in field work settings, inculcate the documentation skills to prepare field work report individually.

Concurrent Visits:

The students will be placed in various setting either individual/group for weekly two days, Comprising 25 days and supposed to acquire the knowledge regarding the setting and functions. Work put in by the students will be monitored by the Faculty Students are expected to submit reports prepared as per guidelines indicated in the manual at the beginning of each new week after a cycle is completed.

Course Requirements and Evaluation:

60% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 40%.

A. Continuous Assessment: (Based on submission of weekly reports/assignments)

i. Regularity of attendance	10 marks
ii. General Participation	10 marks
iii. Skills and Competencies	10 marks
iv. Individual Presentations	10 marks
v. Written Reports	20 marks

Total 60 marks

B. Viva Voce:

i. Conceptualization	10 marks
ii. Working Knowledge	10 marks
iii. Problem Solving Ability	10 marks
iv. Consolidated Report	10 marks

Total 40 marks

Course Designed By: Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	20PSWC31	Number of Hours/Cycle	5

Semester	III	Max. Marks		100	
Part	III	Credit		5	
Core course- IX					
Course Title	Human resource management		L	T	P
Cognitive Level		Up to K4	75	-	-

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble
To prepare the students for management and administrative positions in various industrial, businesses, governmental/ non- governmental organizations and service sector organizations.

Unit I	**Management**	15 Hours
	Management –Definition- Concept- Principles-Schools of thoughts on Management - Scientific Management Movement - Henry Fayol's principles of management – Human Relations Movement - Systems Approach - Contribution of Frederick W. Taylor- Elton Mayo- Peter Drucker.	
Unit II	**Human Resource Management**	15 Hours
	HRM- Meaning- Definition-Concept- objectives and importance- Role of HR Manager- Competencies of HR Manager- Employer branding and Competency mapping - Changing role of HRM-Human Resources Planning - Nature - need for Human Resource Planning in Organizations-Importance of HRP- Various factors affecting HRP- HRP Process.	
Unit III	**HR Process**	15 Hours
	Job analysis- purpose and methods- Job description- Job specification- Job evaluation - techniques in job evaluation - Job enrichment - Job enlargement, Attrition analysis, Retention Management- Need & objectives-method-Human Resource Acquisition- Recruitment - Meaning and Definition- Factors affecting Recruitment, Sources of Recruitment-Selection- Meaning - Process of Selection-Placement- Orientation and Socialization.	
Unit IV	**Performance Management System**	15 Hours
	Performance Management System- Concept, Philosophy-Performance Management Process – Skill Matrix- 360 Degree Appraisal-Balanced Score Cord- People Capability Maturity Model-Performance Counselling- Mentoring-Employee Engagement Activities-HR Audit- Knowledge Management-Business Process Outsourcing.	
Unit V	**Global HRM**	15 Hours
	SHRM- Introduction- Definition- Rationale for SHRM-Aligning HR with Business strategy- IHRM-Concept-Definition- importance-models of International HRM - Challenges of International HR Managers- Global HR practices- Measuring intellectual capital- Path to Global Status -Control Mechanism - Cross-border Alliances – Cross-border mergers and acquisitions – International Equity Joint Ventures.	

Pedagogy
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Book
1. Aswathappa, K (2008), International Human Resource Management, New Delhi, Tata-
2. Bhatia, B S (2003), Human Resource Management, New Delhi, Deep & Deep

Reference Books
1. Arya & Tandon, (2004), Human Resource Management, New Delhi, Deep & Deep   Cary. L. Cooper 2005- Reinventing HRM Challenges and New Directions, Atlantic
2. Chatterjee, Baskar (2007), Human Resource Management, New Delhi, Sterling

E-Resources
1. http://panosa.org/wp-content/uploads/2015/01/resource1.pdf
2. http://shodhganga.inflibnet.ac.in/bitstream/10603/76404/10/10_chapter%201.pdf
3. http://www.exec.gov.nl.ca/exec/hrs/publications/HR_Resource_Binder.pdf
4. http://www.sharadavikas.com/courcemeterials/mbis7.pdf
5. https://www.slideshare.net/kavitasharma23/human-resource-planning-development

Course Outcomes
After completion of this course, the students will be able to:

CO1	Interpret and translate the principles and approaches of management
CO2	Explain the importance of human resources and their effective management in organizations
CO3	Apply the process of HR in his/her work place.
CO4	Develop and audit the performance of the employees at his/her work place
CO5	Analyze and equip to survive a HR personnel in the global context.

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	2	2	2	2	2	2
CO4	2	2	1	2	2	2
C05	1	2	1	1	1	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A	Section B	Section C

			MCQs		Either/ or Choice		Open choice	
			No. Of Questions	K-Level	No. Of Question		No. Of Question	
1	CO1	Up to K2	2	K1&K2	2(K1&K1)		1(K1)	
2	CO2	Up to K2	2	K1&K2	2(K2&K2)		1(K2)	
3	CO3	Up to K3	2	K1&K2	2(K2&K2)		1(K3)	
4	CO4	Up to K3	2	K1&K2	2(K3&K3)		1(K3)	
5	CO5	Up to K4	2	K1&K2	2(K4&K4)		1(K4)	
No of Questions to be asked			10		10		5	
No of Questions to be answered			10		5		3	
Marks for each Question			1		4		10	
Total marks for each Section			10		20		30	

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8	10	23	23	23%
K2	5	16	20	41	41	41%
K3	-	8	10	18	18	18%
K4	-	8	10	18	18	18%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	Management		15 Hours	Mode
	a. Management –definition, concept	4		

			Lecture method
	,principles		
	b. Schools of thoughts of Management.	3	
	c. Scientific management movement	3	
	d. Human relations movement	2	
	e. Contributions by Taylor, Mayo, Trucker	3	
Unit II	**Human Resource Management**	**15 Hours**	**Mode**
	a. Concept, definition, objectives	3	Group Discussion
	b. Role of HR manager, Employer branding	3	
	c. Competency mapping	4	
	d. HR planning, need for HRP in organisations	2	
	e. Various factor affecting HRP,HRP process	3	
Unit III	**HR process**	**15 Hours**	**Mode**
	a. Job Analysis-Process and methods	3	PPT Presentation
	b. Job evaluation-techniques, attrition analysis.	3	
	c. Job enlargement, Job enrichment, Job Specification	3	
	d. Retention management.: Recruitment-Factors affecting recruitment	3	
	e. Selection-Process of selection	3	
Unit IV	**Performance management system**	**15 Hours**	**Mode**
	a. Performance management system - Philosophy, methods	4	Role play
	b. 360* Appraisal, skill matrix, Performance counselling	3	
	C.HR Audit, Employee engagement activities.	2	
	d. Mentoring, Knowledge, Management, Balance score card	3	
	e. Business process outsourcing	3	
Unit V	**Global HRM**	**15 Hours**	**Mode**
	a. SHRM -definition, Rationale for SHRM	3	Assignments, Seminar
	b. IHRM- concept, definition, importance, models	3	
	c. Challenges faced by HR managers	3	
	d. Global HR, Path to global HR practices	3	
	e. Cross border alliances, mergers, International equity joint ventures.	3	

Course designed by –Mrs.M.Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	**20PSWC32**	Number of Hours/Cycle	**5**
Semester	**III**	Max. Marks	**100**

Part	III	Credit		5
Core Course X				
Course Title	Medical and psychiatric social work	L	T	P
Cognitive Level	Up to K4	75	-	-

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To understand the basic concepts of Medical Social Work Organization and Administration of Social Work Departments at formal settings., Role of Medical Social Worker in dealing with chronically ill patients including physically challenged and prevention of diseases and promotion of health.

Unit I	**Basics of Medical Social Work**	**15 Hours**
	Concepts of Health, Hygiene- Illness –Handicap-Medical Social Work-Definition-Scope-Historical development of Medical Social Work in the West and in India- Medical Social Work Practice in different settings- Hospitals-Outpatient Department- Emergency care-Special clinics-Community health- Blood banks- Eye banks- Special schools-Problems encountered by Medical Social Worker in the field.	
Unit II	**Medical Social Work in Hospitals**	**15 Hours**
	Medical Social Work Department in Hospitals- Medical Social Work in relation to different disciplines-Multidisciplinary Approach and Team work in Hospitals-Role of Medical Social Worker as a member of the team-Patients 'right in Health care-Psycho-social problems- the role of Medical Social Worker in dealing patients with TB-STD- HIV/AIDS- Polio- Dengue- Leprosy – Cancer-Hyper tension - Cardiac disorders- Asthma- Arthritis and Diabetes- Maternal- Child health care- Geriatric Care-Communicable - Non communicable diseases- Training of the volunteers to work with the chronically ill in the Community.	
Unit III	**Public Health and Nutrition**	**15 Hours**
	Concept of public health- preventive medicine- Levels of Prevention-Primary-Secondary- Tertiary prevention-Role of Medical Social Worker in the prevention of diseases - promotion of health-Food and Nutrition-Importance of nutritional constituent of food- Balanced diet- Nutritional deficiency diseases-preventive measures-Problems of malnutrition in India -measures to tackle it- National-International agencies of Health.	
Unit IV	**Psychiatric Social Work and Psychiatric illness**	**15 Hours**
	Definition- concept- historical development in India – abroad- current status as a field of specialization-limitations-difficulties faced in psychiatric social work practice- psychiatric epidemiologist in India.	
Unit V	**Scope of Psychiatric Social Work practice**	**15 Hours**
	Roles-functions of a psychiatric social worker with regards to the problems of patients and their families in- psychiatric OPD'S- psychiatric specialty clinics - de-addiction centre's, -child guidance clinics- rehabilitation of	

	psychiatric patients- role of the social worker in rehabilitation – planning-mobilization-reintegration of the patient in the family –community- principles and models of psychiatric rehabilitation- role of the psychiatric social worker in team work- concepts of -therapeutic community-partial hospitalization-day care centers- half way homes-sheltered workshop-transitory homes- national mental health programme-district mental health programme.	

Pedagogy

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Book

1. Verma, Ratna. *Psychiatric social work in India*. SAGE Publications Pvt. Limited, 1992.

Reference Books

1. Carson, Robert C., James N. Butcher, and James C. Coleman. Abnormal psychology and modern life. Scott, Forssmann & Co, 1988.
2. Dickerson, Martha Ufford. Social work practice with the mentally retarded. Free Pr, 1981.
3. Marfatia, Jayant Chhotalal. Psychiatric problems of children. Popular Prakashan, 1963.

E-Resources

1. http://en.wikipedia.org/wiki/Medical_social_work
2. http://workforce.socialworkers.org/studies/profiles/Hospitals.pdf
3. http://en.wikipedia.org/wiki/Rehabilitation
4. http://www.greenbookee.com/preventive-and-social-medicine-park-22nd-edition/
5. https://www.health.govt.nz/system/files/documents/publications/foodandnutrition guide lines-adults.pdf

Course Outcomes

After completion of this course, the students will be able to:

CO1	Infer the concept of Health, Hygiene, Illness.
CO2	Explain the role of Medical Social Worker in Hospital team
CO3	Apply the measures to be taken to protect and prevent malnutrition and Deficiency diseases
CO4	Analyze the Psychological problems and Difficulties faced by the psychiatric social worker
CO5	Examine the role of Psychiatric social worker in Rehabilitation and reintegrating in family and society.

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2

CO3	1	2	2	2	2	2
CO4	1	1	1	1	1	1
C05	1	2	1	1	1	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open choice
			No. Of Questions	K-Level	No. of Question	No. of Question
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
3	CO3	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels (Model)

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8		13	13	13%
K2	5	16	10	31	31	31%
K3		16	20	36	36	36%
K4			20	20	20	20%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	Basics of Medical Social Work	15 Hours	Mode
	a. Concepts of Health, Hygiene, Illness and Handicap; Medical Social Work	3	Lecture method
	b. Historical development of Medical Social Work in the West and in India	2	
	c. Medical Social Work Practice in different settings	3	
	d. Hospitals, Outpatient Department, Emergency care, Special clinics, and Community health.	4	
	e. Problems encountered by Medical Social Worker in the field.	3	
Unit II	Medical Social Work in Hospitals	15 Hours	Mode
	a. Medical Social Work in relation to different disciplines	3	power point presentations
	b. Role of Medical Social Worker as a member of the team, Patients' right in Health care	3	
	c. The Psycho-social problems and the role of Medical Social Worker	3	
	d. Maternal and Child health care, Geriatric Care;	3	
	e. Training of the volunteers to work with the chronically ill in the Community	3	
Unit III	Public Health and Nutrition	15 Hours	Mode
	a. Concept of public health and preventive medicine	3	Focus group discussions
	b. Primary, Secondary, and Tertiary prevention.	2	
	c. Importance of nutritional constituent of food,	2	
	d. Problems of malnutrition in India and measures to tackle it	4	
	e. National and International agencies of Health	4	
Unit IV	Psychiatric Social Work and Psychiatric illness	15 Hours	Mode
	a. Definition and concept, historical development in India and abroad;	3	Lecture method
	b. limitations and difficulties faced in psychiatric social work practice	3	
	c. Psychiatric epidemiologist in India	4	
	d. Mental handicap: definition, classification, clinical types and causes	3	
	e. scholastic backwardness: symptoms, causes and management; attention deficit	2	
Unit V	Scope of Psychiatric Social Work Practice	15 Hours	Mode
	a. Roles and functions of a psychiatric social worker	3	Interactive debate and discussions.
	b. Role of the social worker in rehabilitation -	3	
	c. Principles and models of psychiatric rehabilitation;	4	
	d. Role of the psychiatric social worker in team work.	2	
	e. National mental health programme; district mental health programme.	3	

Course designed by Mrs. M. Punithavathi

Programme	MSW	Programme Code		PSW

Course Code	**20PSWE31**	Number of Hours/Cycle		**5**	
Semester	**III**	Max. Marks		**100**	
Part	**III**	Credit		**5**	
Core Elective Course -I					
Course Title	**Rural and Urban Community Development**		**L**	**T**	**P**
Cognitive Level		**Up to K4**	**75**	**-**	**-**

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

This paper in planned to provide information on the life in the rural, urban backdrop, governance and bureaucracy framework of rural ,urban development and seeks to examine at least few major rural ,urban schemes and projects that are conceived to alleviate and mitigate the existential problems of Urban needs and rural poor in India.

Unit I	**Rural Community**	**15 Hours**
	Rural Community: Definition, meaning, Characteristics of rural Community- rural poverty – rural development approach: Rural community development- Definition-meaning-objectives – scope-Rural Community development after independence-Constitutional Provisions – overview on Five year plan policies in Rural development	
Unit II	**Panchayat Raj**	**15 Hours**
	Local Self Government in ancient India- Moguls Period and British Period – Panchayat Raj after independence-Constitutional Provisions-Bal want Rai Mehta Committee Report-Ashok Mehta Committee Report-Main features of Panchayat Raj legislation (73rdAmendment)-structure of Panchayat Raj system (Two Tier and Three Tier systems)- Functions of Panchayat:Grama sabha meeting- Civic amenities-social welfare activities- Development work-resource of Panchayat – State Control over Panchayat Raj institution – Problems of Panchayat raj system.	
Unit III	**Role of CAPART and NABARD**	**15 Hours**
	Role Of CAPART - NABARD in rural development- A very brief idea on IRDP- DWACRA-TRYSEM-Swarna Jayanthi Gram Swarozgar Yojana-Sampoorana Gram Rozgar Yojana (SGRY)- Indra AwasYojana (IAY)- IWDP-THADCO schemes -Namathu Gramam -Tamil Nadu Government social welfare schemes -Suggestions to improve the qualitative impact of the government programmes.	
Unit IV	**Urban Community**	**15 Hours**
	Urban Community- Meaning- characteristics-rural – urban linkages and contrast. City –meaning- classification-urban agglomeration-suburbs- satellite towns-hinterlands-new towns, metropolis-megalopolis- Urban Problems-Housing ,drug addiction juvenile delinquency-prostitution/commercial sex-pollution-Slum – definition-causes- characteristics- functions, classification-approaches- theories and culture of slums-Migration –Concepts, causes- types and theories.	
Unit V	**Urban Development Administration**	**15 Hours**

	Urban Development Administration- National, state and local levels-Urban services and urban deficiencies-74th amendment and salient features of Nagarpalika Act-Structure and functions of urban development agencies: Municipal Administration, Corporations, Municipalities, Town Panchayats, metropolitan development authorities(CMDA),slum clearance board, housing board, HUDCO ,UNCHS, JNNURM, Nehru Rozgar Yojana (NRY),Role of NIRD for Rural and Urban Development.	

Pedagogy:
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Book
1. Aruna Sharma and 1995 Planning for rural development Rajagopal Administration, New Delhi:
2. Rawat Bhadouria And 1986 Rural Development Dual Strategies, Perspective, Delhi: Anmol.

Reference Books
1. McAreavey, Ruth. 2009, Rural development theory and practice ,Routledge studies in development and society, UK
2. Kumar, S. 2002 Methods for Community Participation: A Complete Guide for Practitioners. New Delhi: Vistaar Publications.
3. Reddy, G.R., & Subrahmanyam, P. 2003 Dynamics of Sustainable Rural Development. New Delhi: Serials Publication

E-Resources
1. http://www.sociologydiscussion.com/community/urban-community-what-is-the-meaning-of-urban-community/2280
2. http://www.yourarticlelibrary.com/sociology/20-important-characteristics-of-urban- community-sociology/4873/
3. http://geog.ucsb.edu/~carr/geog141/GEOG%20141_Migration(Feb07).pdf
4. https://www.mah.se/upload/Forskningscentrum/MIM/WB/WB%203.12.pdfhttp://www.sureshotpost.com/2013/12/urbanization-process-trends

Course Outcomes

After completion of this course, the students will be able to:

CO1	Define the meaning and Objectives of Rural Community
CO2	Explain Panchayat Raj system and its functions, Two tier, three tier Panchayat system
CO3	Organize Programme and implement Schemes under Rural development
CO4	Assume the Problems and characteristics of Urban community.
CO5	Analyse the function of Urban Development Agencies

Mapping of Course Outcomes (COs) with Programme Specific Outcome

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO 6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	1	2	2	1	2	2
CO4	2	1	1	1	2	1
C05	1	1	1	1	2	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open choice
			No. Of Questions	K-Level	No. Of Question	No. of Questions
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K1)
2	CO2	Up to K2	2	K1&K2	2(K2&K2)	1(K2)
3	CO3	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K4&K4)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8	10	23	23	23%
K2	5	16	10	31	31	31%
K3		8	10	18	18	18%
K4		8	20	28	28	28%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	**Rural Community**	**15 Hours**	**Mode**
	a. Concept of Rural community, characteristics of rural community	3	Lecture method
	b. Rural community development,-meaning objective and scope.	3	
	c. Rural community after Independence,	2	
	d. Constitutional Provisions	3	
	e. Five year plans and Policies	4	
Unit II	**Panchayat Raj**	**15 Hours**	**Mode**
	a. Local Self Government in ancient India.	3	Power Point Presentations
	b. Constitutional Provisions, Bal want Rai Mehta Committee Report, Ashok Mehta Committee Report	4	
	c. structure of panchayat raj system (Two Tier and Three Tier systems	3	
	d. Functions of Panchayat.	2	
	e. Problems of Panchayat raj system.	3	
Unit III	**Role of CAPART and NABARD in Rural Development**	**15 Hours**	**Mode**
	a. Brief idea on IRDP, DWACRA, TRYSEM	3	Field visits, seminars
	b. Swarna Jayanthi Gram Swarozgar Yojana, Sampoorana Gram Rozgar Yojana (SGRY),	3	
	c. THADCO schemes – Namathu Gramam	3	
	d. Tamil Nadu Government social welfare schemes –	3	
	e. Suggestions to improve the qualitative impact of the government programmes.	3	
Unit IV	**Urban Community**	**15 Hours**	**Mode**
	a. Meaning, characteristics, rural – urban linkages and contrast.	3	Lecture method
	b. City –meaning, classification, urban agglomeration, suburbs, satellite towns, hinterlands,	4	
	c. Urban Problems –Housing ,drug addiction juvenile delinquency	2	
	d. Slum – definition, causes, characteristics, functions, classification	3	
	e. . Migration –Concepts, causes, types and theories.	3	
Unit V	**Urban Development Administration**	**15 Hours**	**Mode**
	a. National, state and local levels; Urban services and urban deficiencies	3	Interactive debate and discussions.
	b. 74th amendment and salient features of Nagarpalika Act	3	
	c. Structure and functions of urban development agencies	3	
	d. Metropolitan development authorities, (CMDA) slum clearance board, housing board.	3	
	e. HUDCO ,UNCHS, JNNURM, Nehru Rozgar Yojana (NRY)	3	

Course designed by –S. Regina

Programme	MSW	Programme Code		PSW

Course Code	**20PSWE32**	Number of Hours/Cycle		**5**	
Semester	**III**	Max. Marks		**100**	
Part	**III**	Credit		**5**	
Core Elective -II					
Course Title	NGO management		**L**	**T**	**P**
Cognitive Level		Up to K4	**75**	**-**	**-**

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble:

To facilitate the students to understand about the structure of NGOs and their management aspects Like Project Identification, Project Formulation, Monitoring and Evaluation, and Project Personnel empowerment and Fundraising.

Unit I	**Non-Governmental Organizations**	**15 Hours**
	Development and Development Management-Concept, Meaning-Non-Governmental Organizations-Concept, Meaning- Need, Classification- Structure, Functions, Philosophies- Principles, Significance- Strategies and Role of NGOs in developmental fields-Historical Development of NGOs in India-Community Based Organization -Faith based organization- Concept and Development.	
Unit II	**Establishment of NGOs**	**15 Hours**
	Registration and Establishment of NPOs NGOs-Societies Registration Act 1860-TrustAct Indian Trust (Amendment) 2016-CompanysAct (Sec.25) 2013 – Cooperative Societies Act 1912-Memorandum of Association-Articles of Association-Legal Status of NGO-Monitoring Mechanism adopted byGovernments-FCRAct1986-NGO- Administration -Aims and Objectives of the NGO- Rights, Power and Duties of Executive committee.	
Unit III	**Project Identification, Project Formulation and Budgeting**	**15 Hours**
	Project Identification- Feasibility Studies- Base Line Surveys;- Project Formulation-Strategy Formation -Preparation of Project Proposals-Project Implementation- Financial viability-Budgeting- Meaning-Steps-Important Items in Budget.	
Unit IV	**Funding and Financial management**	**15 Hours**
	Resource Mobilization: Central and State Government Assistance and Others-Fund Raising-Meaning, Techniques and Income Generation Programmes (IGPs)-Corporate Social Responsibility, Financial Management- Concept; Sources of Funding-Government Grants, Foreign Aid-Donations, Membership fees and NGOs Contribution-Project Approach to Funding- Donor Consortium Approach-Funding Criteria and Conditionality ;NGO income tax 12A, 80G, 35CC- NGO auditing, NGO Accounting, Managing Relationships with Donors-Working with Governments-Aspects of Financial Management relevant for NGOs.	
Unit V	**Project Personnel Empowerment and Monitoring and Evaluation**	**15 Hours**
	Training: Needs, Importance, Purpose, Significance-NGO functions in different Fields- Role of NGOs in Administer in the Social Welfare Programme- Project Monitoring and	

	Evaluation -Aims, Objectives -steps, Cycle- Project Appraisal-Meaning and Techniques-Logical Frame Analysis(LFA)-SWOC;360Degree evaluation in NGOs-Participatory Rural Appraisal(PRA)-Principles ,Methods of PRA and Network Analysis -Documentation and reporting;-Challenges and limitations in functioning of NGOs-Public relations in NGOs-Recent amendments in relation to functioning of NGO.	

Pedagogy:
Lecturing, Class Room Discussion. Audio visual programmes, .Power Point Presentation, Peer – Team Teaching, Observation in the field.

Text Book:
Drucker, Peter, 1993ManagingtheNGO: Principles and Practices, NewDelhi: Macmillan publication

Reference Books:
1. Lawant,B. T., 1999 NGOs in Development. Jaipur: Rawat Publications
2. Mukherjee, Amitara(Ed.), 1995 Participatory Rural Appraisal: Methods andApplication in Rural Planning. New Delhi: Vikas Publishing Co.
3. Kandasamy, M., 1998 Governance and Financial Management in Non–Profit Organizations. New Delhi: Caritas India

E-Resources:
1. Logical%20Framework%20Analysis.pdf
2. http://www.pops.int/documents/guidance/nipsfinal/logframe.pdf
3. http://www.gdrc.org/ngo/logical-fa.pdf
4. http://www.crsprogramquality.org/storage/pubs/me/RRAPRA.pdf
5. http://pub.iges.or.jp/contents/eLearning/waterdemo/bhandari_m4.pdf

Course Outcomes
After completion of this course, the students will be able to:

CO1	Explain the Principles of Development Management
CO2	Infer the Legal Status of NGO's
CO3	Develop Project Proposals and Project Implementation,
CO4	Assume Funding Criteria and Conditionality.
CO5	Analyse the 360 Degree evaluation in NGOs.

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	1	2	1	1	2	2
CO4	1	1	1	1	1	1
C05	1	2	1	1	1	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open Choice
			No. Of Questions	K-Level	No. Of Question	No. Of Questions
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K2	2	K1&K2	2(K2&K2)	1(K2)
3	CO3	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K2&K2)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8		13	13	19%
K2	5	24	20	49	49	35%
K3		8	10	18	18	32%
K4			20	20	20	14%
Total Marks	10	40	50	100	100	100%

Lesson Plan

	Non-Governmental Organizations	15 Hours	Mode
Unit I	**a.** Development and Development Management: Concept, Meaning,;	3	Lecturing
	b. Non-Governmental Organizations	3	
	c. and Role of NGOs in developmental fields	3	
	d. Historical Development of NGOs in India	3	
	e. Faith based organization: Concept and Development.	3	
	Establishment of NGOs	**15 Hours**	**Mode**
Unit II	**a.** Societies Registration Act 1860	**2**	Class Room Discussion
	b. Memorandum of Association and Articles of Association	**3**	
	c. Monitoring Mechanism adopted byGovernments-FCRAct1986	**4**	
	d. NGO- Administration	**3**	
	e. Power and Duties of Executive committee.	**3**	
	Project Identification, Project Formulation and Budgeting	**15 Hours**	**Mode**
Unit III	**a.** Project Identification and Feasibility Studies	**3**	Audio visual programmes
	b. Project Formulation	**2**	
	c. Strategy Formation and Preparation of Project Proposals	**3**	
	d. Project Implementation, Financial viability	**4**	
	e. Budgeting: Meaning, Steps and Important Items in Budget.	**3**	
	Funding and Financial management	**15 Hours**	**Mode**
Unit IV	**a.** Resource Mobilization: Central and State Government Assistance and Others	**3**	Power Point Presentation
	b. Fund Raising :Meaning, Techniques and Income Generation Programmes (IGPs)	**3**	
	c. Financial Management: Concept; Sources of Funding	**3**	
	d. NGO income tax 12A, 80G, 35CC	**3**	
	e. Aspects of Financial Management relevant for NGOs.	**3**	
	Project Personnel Empowerment and Monitoring and Evaluation	**15 Hours**	**Mode**
Unit V	**a.** Training: Needs, Importance, Purpose, Significance	**3**	Observation in the field
	b. Role of NGOs in Administer in the Social Welfare Programme s	**4**	
	c. Project Monitoring and Evaluation :Aims, Objectives ,steps, Cycle	**2**	
	d. Project Appraisal :Meaning and Techniques	**3**	
	e. Challenges and limitations in functioning of NGOs; Public relations in NGOs.	**3**	

Course designed by –Mrs.S. Regina

Programme	MSW	Programme Code		PSW
Course Code	**20PSWN31**	Number of Hours/Cycle		**5**
Semester	**III**	Max. Marks		**100**
Part	**III**	Credit		**5**
Non major Elective course-I				
Course Title	**Disaster management**	**L**	**T**	**P**
Cognitive Level	**Up to K4**	**75**	**-**	**-**

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To facilitate the understanding and thereby to enhance the professional skill of the   young Social Workers to deal the emergency situations very effectively and to enable the students to learn about various aspects relating to Disaster, Impacts of disaster and Disaster management.

Unit I	**Disaster**	**15 Hours**
	Disaster- Meaning and Concept- related concepts-Risk, Hazard, vulnerability-Types of Disasters- Famine, Floods-Tsunami, Cyclone-Hurricanes, Earthquake- Volcanoes, Landslides-Snow Avalanche,Fire-Forest Fire, Epidemics-Warfare,Community/Ethnic clashes- Models of disaster -crunch model and release model- Disaster Management: Meaning - Disaster Management Cycle- Disaster Management models.	
Unit II	**Disaster Prediction and Forecasts**	**15 Hours**
	Disaster prevention- Vulnerability Assessment- disaster Risk Reduction-Hazard Assessment- emergency Operation Plan-Capacity assessment-Disaster preparedness-community based Approach- Stakeholders -Roles and Responsibilities- Disaster management Risk factors- Challenges and constrain	
Unit III	**Disaster Management and Awareness**	**15 Hours**
	Predictability- Forecasting-Warning-Planning, Communication- Leadership –Coordination-Relief measures-Community health during Disasters- Community participation; Public awareness programmes-Information origination and dissemination-Community based Disaster Management.	
Unit IV	**Role of various Organizations**	**15 Hours**
	Role of Social Worker- Government (State and Central), District Administration - Armed forces-Media- Disaster management -Coordination committee-National Institute of Disaster Management- Role of National- International Organizations in Disaster Management.	
Unit V	**Role of Technology in Disaster Management**	**15 Hours**
	Emergency Management Systems (EMS) -Introduction – Uses- Types o Geographic Information System (GIS)-Advantages- Global Positioning System (GPS) - Role of EMS,-GIS- GPS in Disaster Management Cycle-Role of social work professionals at different levels-Rehabilitation in disaster management.	

Pedagogy

Lecture classes, Power point presentation, Group Discussions, Role- play, Case Discussions, Group activities, Assignments/Seminars.

Text Book
1. Dr. Arulsamy, Disaster Management

Reference Books
1. Kapur.A.(2005), Disasters in India: Studies of Grim Reality, Jaipur: Rawat Publications
2. Singh.R.B.(2009). Natural Hazards and Disaster Management, Jaipur: Rawats Publications
3. J.P.Saulina Arnold (2006), Disaster Management, Salesian Institute of Graphic arts, Chennai

E-Resources
1. http://www.simplydecoded.com/2013/10/21/india-disaster-profile-and-management/
2. http://apps.who.int/disasters/repo/5514.pdf
3. http://www.adrc.asia/publications/TDRM2003June/16.pdf
4. http://link.springer.com/article/10.1007/BF00778582
5. file:///C:/Users/Acer02/Downloads/EnviroHealthBook_4.pdf

Course Outcomes

After completion of this course, the students will be able to:

CO1	Infer the Related concepts of Disaster
CO2	Explain the role and responsibilities of stalk holders in mitigating disaster
CO3	Make use of Community in based public awareness programmes and relief measures
CO4	Analyse the role of National and International Organisations in Disaster management
CO5	Apply the technology of GIS ,GPS,EMS In Disaster management

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	2	2	2	2	3	2
CO4	1	2	1	1	3	1
C05	2	2	2	2	2	2

3. High; 2.Moderat 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A MCQs		Section B Either/ or Choice	Section C Open choice
			No. Of Questions	K-Level	No. Of Question	No. Of Question
1	CO1	Up to K2	2	K1&K2	2(KI&K1)	1(K2)
2	CO2	Up to K3	2	K1&K2	2(K2&K2)	1(K2)
3	CO3	Up toK3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section – wise Marks with K Levels (Model)

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8		13	13	13%
K2	5	16	20	41	41	41%
K3		16	10	26	26	26%
K4			20	20	20	10%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	Disaster	15 Hours	Mode
	a. Disaster- Meaning and Concept, related concepts	3	Lecture classes
	b. Types of Disasters	3	
	c. Models of disaster	3	
	d. Disaster Management cycle	3	
	e. Disaster Management models	3	
Unit II	Disaster Prediction and Forecasts	15 Hours	Mode
	a. Disaster prevention	4	Power point presentation
	b. Hazard Assessment, emergency Operation Plan	3	
	c. Community based approach	2	
	d. Stakeholders' Roles and Responsibilities	3	
	e. Challenges and constrain	3	
Unit III	Disaster Management and Awareness	15 Hours	Mode
	a. Predictability, Forecasting and Warning	4	Group Activities, Assignment,Seminars
	b. Relief measures	3	
	c. Community health during Disasters	2	
	d. Public awareness programmes;	2	
	e. Community based Disaster Management	4	
Unit IV	Role of various Organizations	15 Hours	Mode
	a. Role of Social Worker; Government (State and Central)	4	Role-play, Case Discussions
	b. District Administration ; Armed forces; Media;	3	
	c. Disaster management Coordination committee;	2	
	d. National Institute of Disaster Management	2	
	e. Role of National and International Organizations in Disaster Management	4	
Unit V	Role of Technology in Disaster Management	15 Hours	Mode
	a. Emergency Management Systems (EMS)	2	Power point presentation,
	b. Introduction – Uses- Types o Geographic Information System (GIS)-	3	
	c. Global Positioning System (GPS)	2	
	d. Role of EMS, GIS, GPS in Disaster Management Cycle,	4	
	e. Role of social work professionals at different levels	4	

Course designed by –Mrs. M. Punithavathi.

Programme	MSW	Programme Code		PSW

Course Code	20PSWF31	Number of Hours/Cycle			10
Semester	III	Max. Marks			100
Part	III	Credit			5
		Core practical -III			
Course Title	Field work practicum –III- Concurrent visits	L	T	P	
Cognitive Level		Up to K4	-	-	150

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

     To be exposed to social realities related to the fields of specialization., develop a critical understanding of the needs of people and their concern in their fieldwork setting, understand and critique structural and systemic factors that influence service users, undertake social work interventions in the field of specialization, imbibe ethics and values of the Social Work profession in their fields of specialization.

Course Requirements and Evaluation:

     60% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 40%.

Tasks to be completed:

1. To prepare a complete document on the agency, covering specific details on
2. The agency profile
3. Its objectives
4. Area of work
5. Administrative hierarchy
6. Staffing pattern
7. Funding pattern
8. National/International networking pattern
9. Activities implementation strategy
10. Monitoring/ Evaluation pattern
11. To develop a community profile with specific details on
12. Socio-Demographic characteristics
13. Power structure
14. Community Resources
15. Groups in existence (Women's Group, Children's Group etc.)
16. Health status
17. Problems of Communities etc
18. Family study report needs to be submitted. Visiting ten families and identifying at least two families for detailed family analysis
19. To handle Social Work Practice with at least five clients.
20. To work with two Treatment and Task
21. Groups using adequate Group Intervention strategies.
22. Identifying   a community   problem/ problems.
23. Identifying resources and methods to solve the problems.
24. Consciously implementing professional approaches and skills in community problem solving.
25. Identifying   major   diseases   and   health needs in the community

A.   Continuous Assessment: (Based on submission of weekly reports/assignments)

I .Regularity of attendance	10 marks
II. General Participation	15 marks
III .Skills and Competencies	15 marks
IV. Individual Presentations	10 marks
V .Written Reports	10marks
Total	**60 marks**

Viva Voce:

I .C conceptualization	10 marks
II. Working Knowledge	10 marks
III. Problem Solving Ability	10 marks
IV .Consolidated Report	10 marks
Total	**40 marks**

Programme	MSW	Programme Code		PSW	
Course Code	**20PSWC41**	Number of Hours/Cycle		**5**	
Semester	**IV**	Max. Marks		**100**	
Part	**III**	Credit		**5**	
Core course -XI					
Course Title	**Labour welfare and labour legislations**		**L**	**T**	**P**
Cognitive Level		**Up to K4**	**75**	**-**	**-**

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To highlight the issue of labour welfare. Inform students about the labour legislations in India. Enlighten students about social security legislations, introduce students to the concept of industrial relations, and highlight the issue of industrial conflict.

Unit I	**Labour welfare**	**15 Hours**
	Labour welfare: concept, meaning, objectives ,scope and importance of labour welfare ;problems faced by un organized labor sector - constitutional safeguards to unorganized labor - judicial activism (case laws); concept, scope, principles, theories, origin and growth of labour welfare in India; types of welfare;	
Unit II	**Labour Problems**	**15 Hours**
	Labour problems: absenteeism addiction, indebtedness, family distress and social work intervention; labour welfare programmes: safety ,health and hygiene, occupational diseases, crèche, canteen, credit society, worker's education labour welfare officer:, role, duties and functions; labour welfare agencies in India	
Unit III	**Labour Legislation**	**15 Hours**
	Labour in the Indian Constitution, History of Labour Legislation. Labour Administration and Functions of Factory Inspectorate and Judicial Set Up. Factories Act 1948 with Rules, The Tamilnadu Factories (Welfare Officers) Rules 1950,The Contract Labour (Regulation and Abolition) Act, 1970 and Relevant Case studies.	
Unit IV	**Legislation related to Employees**	**15 Hours**
	The Tamil Nadu Shops and Establishments Act 1947, The Plantation Labour Act 1951, The Child Labour (Regulation and Abolition) Act 1986, and Relevant Case Laws. The Employees Provident Fund Act 1952, Employees Deposit Linked Insurance Scheme1976, Employees Pension Scheme 1995, The Payment of Gratuity Act 1972 and Relevant Case Laws	
Unit V	**Regulation of Laws**	**15 Hours**
	The Employee State Insurance Act 1948, The Workmen's Compensation Act 1923, The Maternity Benefit Act 1961, The Contract Labour (Regulation and Abolition) Act 1970 and Relevant Case studies.; Role of Trade Union in the welfare of Labourers.	

Pedagogy

Lecture classes, Power point presentation, Group Discussions, Case Laws, Visit to labour court, Group activities, Assignments/Seminars, Quiz.

Text Book

1. B. R. Seth, Indian Labour Laws, New Delhi, All India Management Association

Reference Books

1. Deepak Bhatnagar, 1986 Labour and Industrial Laws. New Delhi: Pioneer Books
2. Kannan and Sowri Rajan, 1996 Industrial and Labour Laws. New Delhi: Taxman Allied Services
3. Misra, S. N., 1986 Labour and Industrial Laws. New Delhi: Allahabad: Law Agency.

E-Resources

1. https://en.wikipedia.org/wiki/Indian_labour_law
2. https://www.slideshare.net/vanajakumar/labour-legislation-welfare
3. http://www.labour.nic.in/labour-welfare
4. http://www.aioe.in/html/laws.html
5. http://mhrd.gov.in/sites/upload_files/mhrd/files/upload_document/ApprenticeAct1 691. pdf

Course Outcomes

After completion of this course, the students will be able to:

CO1	Explain the concept of Labour Welfare
CO2	Infer the Problems of Labourers
CO3	Develop Knowledge related to Labour Administration
CO4	List legislations relating to wages
CO5	List Legislations Relating to Social Security of Labourers

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	2	2	2	2	2	2
CO4	1	1	1	1	1	1
C05	1	2	1	1	1	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open choice
			No. Of Questions	K-Level	No. Of Question	No. Of Questions
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
3	CO3	Up toK3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels (Model)

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	16		21	21	21%
K2	5	8	20	33	33	33%
K3		16	10	26	26	26%
K4			20	20	20	20%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	Labour welfare	15 Hours	Mode
	a. Labour welfare: an introduction on Indian constitution	3	Class room Teaching
	b. Problems faced by un organized labor sector	3	
	c. Constitutional safeguards to unorganized labor	3	
	d. Concept, scope, principles, theories, origin and growth of labour welfare in India;	3	
	e. Types of welfare	3	
Unit II	Labour problems	15 Hours	Mode
	a. labour problems: absenteeism addiction, indebtedness	3	Group Discussion
	b. Family distress and social work intervention; labour welfare programmes	4	
	c. , Occupational diseases	2	
	d. Labour welfare officer:, role, duties and functions;	3	
	e. Labour welfare agencies in India	3	
Unit III	Labour in the Indian Constitution	15 Hours	Mode
	a. Labour in the Indian Constitution, History of Labour Legislation.	3	PPT Presentation
	b. Labour Administration and Functions of Factory Inspectorate	3	
	c. Factories Act 1948 with Rules	3	
	d. The Tamilnadu Factories (Welfare Officers) Rules 1950,	3	
	e. The Contract Labour (Regulation and Abolition) Act, 1970	3	
Unit IV	Legislation related to Employees	15 Hours	Mode
	a. The Tamil Nadu Shops and Establishments Act 1947,	2	Expert Lecture
	b. The Plantation Labour Act 1951	2	
	c. The Child Labour (Regulation and Abolition) Act 1986	4	
	d. The Employees Provident Fund Act 1952, Employees Deposit Linked Insurance Scheme1976	4	
	e. The Payment of Gratuity Act 1972	3	
Unit V	Regulation of Laws	15 Hours	Mode
	a. The Employee State Insurance Act 1948	3	Case Studies
	b. The Workmen's Compensation Act 1923,	3	
	c. , The Maternity Benefit Act 1961	4	
	d. The Contract Labour (Regulation and Abolition) Act 1970	2	
	e. Relevant Case Laws	3	

Course designed by Mrs. M. Punithavathi.

Programme	MSW	Programme Code	PSW

Course Code	20PSWC42	Number of Hours/Cycle		5
Semester	IV	Max. Marks		100
Part	III	Credit		5
Core course -XII				
Course Title	Mental health		L	T	P
Cognitive Level		Up to k4	75	-	-

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To help the students understand the need for mental health promotion in India, to provide information on the significance of mental health

Unit I	**Mental health**	15 Hours
	Definition and Meaning of Mental Health - Mental illness, Mental disorders, History of Psychiatry in India and abroad. International classification of mental illness -Relevance of knowledge of Mental Health and Mental illness to social work	
Unit II	**Psychiatric Disorders**	15 Hours
	Symptoms, etiology, diagnosis, prognosis and management of a) Neuroses-Anxiety states - Depressive reaction - Obsessive compulsive reaction. Convulsive disorder, Hypochondriacs b) Psychosis Functional Affective disorders, Organic disorders c) Psychiatric problems among children and adolescents. d) Epilepsy, e) Mental retardation.	
Unit III	**Treatment methods**	15 Hours
	Methods of treatment –Physical methods - Pharmacological management. Psycho-social methods - Indigenous methods - Common cultural beliefs –culture bound syndromes. Healing the Inner Child (Lab); Role of NIMHANS.; Role of Government and Non Government in Promoting Mental health.	
Unit IV	**Clinical manifestation of Disorders**	15 Hours
	Clinical manifestation and Treatment modalities of Childhood Disorders: ADHD, Autism, Learning Disabilities, Mental Retardation, Epilepsy, Adolescent Mental Health issues. Trans-cultural Psychiatry, Cultural bound Syndromes and Adolescent Mental Health	
Unit V	**Community Psychiatry**	15 Hours
	Community Psychiatry –History, principles and practices. Primary, secondary and tertiary prevention - Mental Health Act 1987-Its implication to Professional social work practices; Community based rehabilitation.	

Pedagogy

.   Lecturing 2.Class Room Discussion 3. Audio visual programmes 4.Power Point Presentation 5. Peer – Team Teaching 6. Observation in the field

Text Book
   1. Comprehensive Textbook of Psychiatry, (third ed.) Volumes 1 to 3, Williams and Wilkins, Baltimore / London.

Reference Books

1. Mane P & Gandevia K. (Eds.) (1993) Mental Health in India Issues and Concerns; Tata Institute of Social Sciences, Mumbai
2. Comprehensive Textbook of Psychiatry, (third ed.) Volumes 1 to 3, Williams and Wilkins, Baltimore / London.
3. Bellack A.S. (1984) Schizophrenia, treatment Management in Adult Bailliere Tindal, London

E-Resources

1. www.who.org World Health Reports (1995-22050
2. www.tnhealth.org Annual Report
3. www.nfhsindia.org National Family Health Survey, India, Commission on health in India and other reports.
4. http://wcd.nic.in/

Course Outcomes

After completion of this course, the students will be able to:

CO1	Infer on the History of Psychiatry in India and abroad
CO2	Explain Neuroses and Psychosis
CO3	Identify the methods of Treatment.
CO4	Analyse the Treatment modalities of Childhood Disorders:
CO5	Analyse on Mental Health Act 1987-Its implication to Professional social work practice.

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	2	2	3	3	2	2
CO4	1	2	1	1	2	1
C05	1	2	1	1	1	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open choice
			No. of Questions	K-Level	No. of Question	No. of Questions
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
3	CO3	Up toK3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	5
No of Questions to be answered			10		5	3
Marks for each Question			1		4	10
Total marks for each Section			10		20	30

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels (Model)

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	16		21	21	21%
K2	5	8	20	33	33	33%
K3		16	10	26	26	26%
K4			20	20	20	20%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit	Mental Health	15 Hours	Mode

I Caption	a. Definition and Meaning of Mental Health - Mental illness,	3	Lecturing
	b. Mental disorders	4	
	c. History of Psychiatry in India and abroad.	2	
	d. International classification of mental illness	3	
	e. Relevance of knowledge of Mental Health and Mental illness to social work	3	
Unit II Caption	**Psychiatric Disorders**	**15 Hours**	**Mode**
	a. Symptoms,	3	Class Room Teaching
	b. Neuroses	3	
	c. Psychosis	3	
	d. Psychiatric problems among children	3	
	e. Epilepsy, Mental retardation	3	
Unit III Caption	**Treatment methods**	**15 Hours**	**Mode**
	a. Methods of treatment –Physical methods -	2	Audio visual programmes
	b. Pharmacological management.	3	
	c. Psycho-social methods -	3	
	d. Indigenous methods	4	
	e. culture bound syndromes	3	
Unit IV Caption	**Clinical manifestation of Disorders**	**15 Hours**	**Mode**
	a. Treatment modalities	3	Power Point Presentation
	b. ADHD, Autism, Learning Disabilities,	3	
	c. Mental Retardation	4	
	d. , Epilepsy, Adolescent Mental Health issues.	2	
	e. Adolescent Mental Health	3	
Unit V Caption	**Community Psychiatry**	**15 Hours**	**Mode**
	a. Community Psychiatry	3	Peer – Team Teaching, Observation in the field
	b. History, principles	3	
	c. Primary, secondary and tertiary prevention	3	
	d. - Mental Health Act 1987-	3	
	e. Its implication to Professional social work practice	3	

Course designed by –Mrs. M. Punithavathi

Programme	MSW	Programme Code	PSW
Course Code	**20PSWE41**	Number of Hours/Cycle	**5**

Semester	IV	Max. Marks		100	
Part	III	Credit		5	
Core Elective Course III					
Course Title	Social Work with Persons with Disabilities		L	T	P
Cognitive Level	Up to K4		75	-	-

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To facilitate the students to learn various aspects of disability, prevention and rehabilitation, models of rehabilitation, various legal instruments related to PWD. Government schemes and programmes, functions of multidisciplinary rehabilitation team and their roles.

Unit I	**Disability**	15 Hours
	Definition of impairment, Disability, handicap: Types of various Disabilities: magnitude, Causes and consequences; Concept of Euphemism.	
Unit II	**Prevention of Disability**	15 Hours
	Identification, Assessment of functional abilities and differential diagnosis. Myths and misconceptions, societal attitudes, reactions of parents, family members and ways of coping. Prevention of disabilities at primary, secondary and Tertiary levels, Intervention strategies at individual, family and community levels.	
Unit III	**Role of Government and NGO's**	15 Hours
	Agencies involved in the field of rehabilitations, Multidisciplinary rehabilitation team and their roles, Educational Institutes, Training and Development Programmes for the welfare of disabled: Vocational Rehabilitation centres, State and Central Government Agencies, National and International non- governmental organizations,(AICB, NAB &CBM etc.)National policies and welfare programmes.	
Unit IV	**Community based rehabilitation**	15 Hours
	Accessibility AND Assistive devices, Accessible India Campaign, Inclusive India campaign, CBR, (Community based rehabilitation),Access and promotion of Livelihood opportunities for differently abled persons.; Role of CSR in Rehabilitation.	
Unit V	**Legislative Promotions**	15 Hours
	Acts related to Persons with disabilities. Persons with Disability Act-2016, Rehabilitation Council of India Act-1992, National Trust Act-1999, United Nation Convention on the Rights of Persons with Disabilities (UNCRPD)	

Pedagogy

Lecture classes, PowerPoint presentation, Group Discussions, Role play, Case Discussions, Group activities, Assignments/Seminars.

Text Book
1. Albrecht G.L, et al (2001) Hand Book of disability Studies, Sage, London

Reference Books

1. Grant, (2005) Learning disability: A lifecycle approach to valuing people, Open University Press, London
2. Karanth, Pratibha& Joe Rozario, (2003) Learning disability in India, Sage, London
3. Moore, (2005) Researching disability issues, Open University Press, London.

E-Resources

1. http://www.tn.gov.in/rti/proactive/maws/handbook_dtp.pdf
2. http://www.hudco.org/writeReadData/RTI/fs.pdf
3. http://www.iipa.org.in/upload/Theme%20Paper%20Members%20Conference.pdf
4. http://indiacode.nic.in/coiweb/amend/amend74.htm
5. http://planningcommission.nic.in/plans/planrel/fiveyr/2nd/2planch7.html

Course Outcomes

After completion of this course, the students will be able to:

CO1	Explain the Types of Disabilities
CO2	Summarize the Ways to prevent Disability
CO3	Identify the Role of Government in promoting Rehabilitation
CO4	Take part in Campaign related to Community Based Rehabilitation
CO5	Analyze Legislative Promotions in Persons with Disabilities

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	2	2	2	2	2	2
CO3	2	2	1	1	2	2
CO4	1	2	1	1	1	1
C05	1	2	1	1	3	1

3. High; 2. Moderate; 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A	Section B	Section C

			MCQs		Either/ or Choice	Open choice
			No. Of Questions	K-Level	No. of Question	No. of Questions
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
3	CO3	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	10
No of Questions to be answered			10		5	5
Marks for each Question			1		4	10
Total marks for each Section			10		20	50

K1 – Remembering and recalling facts with specific answers
K2 – Basic understanding of facts and stating main ideas with general answers
K3 – Application oriented – Solving problems

Distribution of Section - wise Marks with K Levels (Model)

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Open Choice)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	16		21	21	21%
K2	5	8	20	33	33	33%
K3		16	10	26	26	26%
K4			20	20	20	20%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	Disability	15 Hours	Mode

	a. Concepts, Meaning, Definition of impairment	3	Lecture classes
	b. Disability, handicap	2	
	c. Types of various Disabilities	4	
	d. magnitude and Prevalence of Disability	3	
	e. Causes and consequences.	3	
Unit II	**Prevention of Disability**	**15 Hours**	**Mode**
	a. Identification, Assessment of functional abilities and differential diagnosis.	3	PowerPoint presentation
	b. Myths and misconceptions	3	
	c. Prevention of disabilities	3	
	d. Intervention strategies	3	
	e. societal attitudes, reactions of parents, family members and ways of coping	3	
Unit III	**Role of Government and NGO's**	**15 Hours**	**Mode**
	a. Agencies involved in the field of rehabilitations,	3	Group Discussions
	b. Multidisciplinary rehabilitation team	3	
	c. Vocational Rehabilitation centres	4	
	d. State and Central Government Agencies	3	
	e. National policies and welfare programmes.	2	
Unit IV	**Community based rehabilitation**	**15 Hours**	**Mode**
	a. Accessibility AND Assistive devices	4	Role play, Case Discussions,
	b. Accessible India Campaign	2	
	c. Inclusive India campaign	3	
	d. Community based rehabilitation	3	
	e. Role of NGO's in CBR	3	
Unit V	**Legislative Promotions**	**15 Hours**	**Mode**
	a. Acts related to Persons with disabilities	3	Group Activity, Assignment, Seminars
	b. Persons with Disability Act-2016	3	
	c. Rehabilitation Council of India Act-1992	3	
	d. National Trust Act-1999	3	
	e. United Nation Convention on the Rights of Persons with Disabilities (UNCRPD)	3	

Course designed by Mrs .S. Regina

Programme	MSW	Programme Code	PSW
Course Code	**20PSWE42**	Number of Hours/Cycle	**5**

Semester	IV	Max. Marks		100	
Part	III	Credit		5	
Core Elective Course IV					
Course Title	Participatory Rural Appraisal	**L**	**T**	**P**	
Cognitive Level	Up to K4	75	-	-	

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To help students understand the basic concept of PRA, enable them to understand using PRA for different purposes, make the students of understand the Planning and preparing for PRA

Unit I	**PRA Methodologies**	**15 Hours**
	Concept, Origin, Meaning and Importance of Participatory Methodologies. Meaning of RRA / PRA / PLA./PLM	
Unit II	**Nature of PRA**	**15 Hours**
	Tools of PRA / PLA - Nature and Classification of PRA Tools - Visuals, Matrixes, Observation, Interviews, Focus group discussions, Visions, Stakeholder workshops and meetings.	
Unit III	**Planning and Preparing for PRA**	**15 Hours**
	Planning and preparing for PRA. The team, composition, purpose, community contact, checklist for information collection, materials needed.	
Unit IV	**PRA Tools**	**15 Hours**
	Major PRA Tools. Social Mapping, Seasonal Diagram, Wealth Ranking, Venn Diagram Resource Diagram, Problem / opportunity matrix, Problem / Solution Matrix, Pair wise diagram.	
Unit V	**Different Purposes of PRA**	**15 Hours**
	Using PRA for different purposes – Planning, Monitoring and Evaluation - PRA with different groups – Children, youth, women etc.	

Pedagogy
Lecture classes, Power point presentation, Group Discussions, Case Laws, Visit to labour court, Group activities, Assignments/Seminars, Quiz.
Text Book
1. Andrea Cornwall & Garett Pratt, (2003), Pathways to Participation – Reflections on PRA, London Intermediate Technology Publications
Reference Books
1. Robert Chambers, (1997) Participatory Rural Appraisal (PRA) Challenges, Potential and Paradigms, Sussex, Institute of development Studies
2. Neela Mukherjee, (1994), Participatory Rural Appraisal – Methodology & Applications, New Delhi, Concept Publishing Company
3. Naranayasamy, N (2009), Participatory Rural Appraisal ,Sage Publication
E-Resources
1. http://www.pops.int/documents/guidance/nipsfinal/logframe.pdf
2. http://www.gdrc.org/ngo/logical-fa.pdf
3. http://www.crsprogramquality.org/storage/pubs/me/RRAPRA.pdf
4. http://pub.iges.or.jp/contents/eLearning/waterdemo/bhandari_m4.pdf
Course Outcomes
After completion of this course, the students will be able to:

CO1	Explain the PRA Methodologies.
CO2	Classify the PRA Tools.
CO3	Apply the concept of Community contact.
CO4	Analyze the technique of social mapping and seasonal diagram.
CO5	Examine the purpose of PRA

Mapping of Course Outcomes (COs) with Programme Specific Outcomes

	PSO 1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	2	2
CO2	1	2	1	1	3	1
CO3	2	2	2	2	2	2
CO4	1	2	1	1	1	1
C05	1	2	1	1	1	1

3. High 2.Moderate 1. Low

Articulation Mapping - K Levels with Course Outcomes (COs) (Model)

Units	COs	K-Level	Section A		Section B	Section C
			MCQs		Either/ or Choice	Open choice
			No. Of Questions	K-Level	No. Of Question	No. Of Question
1	CO1	Up to K2	2	K1&K2	2(K1&K1)	1(K2)
2	CO2	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
3	CO3	Up to K3	2	K1&K2	2(K2&K2)	1(K3)
4	CO4	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
5	CO5	Up to K4	2	K1&K2	2(K3&K3)	1(K4)
No of Questions to be asked			10		10	10
No of Questions to be answered			10		5	5
Marks for each Question			1		4	10
Total marks for each Section			10		20	50

K1 – Remembering and recalling facts with specific answers

K2 – Basic understanding of facts and stating main ideas with general answers

K3 – Application oriented – Solving problems

Distribution of Section – wise Marks with K Levels

K Levels	Section A (No Choice)	Section B (Either/or)	Section C (Either/or)	Total Marks	% of Marks without Choice	Consolidated (Rounded off)
K1	5	8		13	13	19%
K2	5	16	10	31	31	35%
K3		16	20	36	36	32%
K4			20	20	20	14%
Total Marks	10	40	50	100	100	100%

Lesson Plan

Unit I	PRA Methodologies	15 Hours	Mode
	a. Concept, Origin, Meaning	3	Lecture classes
	b. Importance of Participatory Methodologies.	2	
	c. Meaning, Concept, Origin of RRA	4	
	d. Meaning, Concept, Origin of PRA / PLA	3	
	e. Meaning, Concept, Origin of PLM	3	
Unit II	Nature of PRA	15 Hours	Mode
	a. Tools of PRA / PLA	3	PowerPoint presentation
	b. Nature and Classification of PRA Tools	3	
	c. Visuals, Matrixes, Observation, Interviews	3	
	d. Focus group discussions, Visions	3	
	e. Stakeholder workshops and meetings.	3	
Unit III	Planning and Preparing for PRA	15 Hours	Mode
	a. Planning and preparing for PRA	3	Group Discussions
	b. team, composition, purpose	3	
	c. community contact	4	
	d. checklist for information collection, materials needed.	3	
	e. Methods of PRA	2	
Unit IV	PRA Tools	15 Hours	Mode
	a. Major PRA Tools	4	Role play, Case Discussions,
	b. Social Mapping, Seasonal Diagram, Wealth Ranking	2	
	c. Venn Diagram Resource Diagram, Problem	3	
	d. opportunity matrix, Problem	3	
	e. Solution Matrix, Pair wise diagram.	3	
Unit V	Different Purposes of PRA	15 Hours	Mode
	a. Using PRA for different purposes	3	GroupActivity, Assignment, Seminars
	b. Planning, Monitoring and Evaluation	3	
	c. PRA with different groups	3	
	d. Children, youth, women	3	
	e. Elder and Disabled	3	

Course designed by Mrs. S. Regina

Programme	MSW	Programme Code		PSW

Course Code	20PSWF41	Number of Hours/Cycle	10		
Semester	IV	Max. Marks	100		
Part	III	Credit	5		
Core Practical-IV					
Course Title	Field Work Practicum-IV Concurrent Visits		L	T	P
Cognitive Level	Up to k4		-	-	150

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

To be exposed to social realities related to the fields of specialization., develop a critical understanding of the needs of people and their concern in their fieldwork setting, understand and critique structural and systemic factors that influence service users, undertake social work interventions in the field of specialization, imbibe ethics and values of the Social Work profession in their fields of specialization

1. To prepare a complete document on the agency, covering specific details on
2. The agency profile
3. Its objectives
4. Area of work
5. Administrative hierarchy
6. Staffing pattern
7. Funding pattern
8. National/International networking pattern
9. Activities implementation strategy
10. Monitoring/ Evaluation pattern
11. To develop a community profile with specific details on
12. Socio-Demographic characteristics
13. Power structure
14. Community Resources
15. Groups in existence (Women's Group, Children's Group etc.)
16. Health status
17. Problems of Communities etc
18. Family study report needs to be submitted. Visiting ten families and identifying at least two families for detailed family analysis
19. To form at least one group (Youth Group, Women Group, Children Group, Men Group etc.)
20. To handle Social Work Practice with at least five clients.
21. To work with two Treatment and Task
22. Groups using adequate Group Intervention strategies.
23. Identifying   a community   problem/ problems.
24. Identifying resources and methods to solve the problems.
25. Consciously implementing professional approaches and skills in community problem solving.
26. Identifying   major   diseases   and   health needs in the community

A. Continuous Assessment: (Based on submission of weekly reports/assignments)

I.	Regularity of attendance	10 marks
II.	General Participation	15 marks
III.	Skills and Competencies	15 marks
IV.	Individual Presentations	10 marks
V.	Written Reports	10 marks
	Total	**60 marks**

B. Viva Voce:

I.	Conceptualization	10 marks
II.	Working Knowledge	10 marks
III.	Problem Solving Ability	10 marks
IV.	Consolidated Report	10 marks
	Total	**40 marks**

Programme	MSW	Programme Code	PSW
Course Code	**20PSWC4P**	Number of Hours/Cycle	**5**

Semester	IV	Max. Marks		100
Part	III	Credit		5
Core Project -I				
Course Title	**Research project work**	**L**	**T**	**P**
Cognitive Level	**Up to K4**	**-**		**75**

L-Lecture Hours   T-Tutorial Hours   P-Practical Hours

Preamble

This course practically aims at acquiring the application of research methods, tools and techniques and to develop skills of analysis and reporting among the students. This is done by encouraging students to identify researchable problems in their areas of specialization and do independent field study projects.

Course Requirements and Evaluation

1. The duration for the study project is for one semester.
2. The students shall submit the report in a prescribed mentioned format on or before a specified date, failing which will warrant disqualification.
3. The student shall work under the close supervision and consultation with the faculty guide appointed for the purpose at every stage of the research work regularly and get approved failing in which leads to disqualification for appearing in Viva Voce examination.
4. The faculty advisor shall be responsible for the continuous assessment of the course and his/her recommendation for final evaluation of the project shall be mandatory.
5. 60% of the marks shall be allotted for continuous assessment. Continuous assessment shall be made on the following basis by the faculty advisor:

A. Continuous assessment

Consistency of involvement	-5 marks
Participation in Research workshops-	- 5 marks
Meeting deadlines	-10 marks
Individual presentations	- 20 marks
Ability for independent work	- 20 marks
Total	- 60 marks

6. Remaining 40% of the marks shall be allotted for Terminal Evaluation on successful completion and submission of the Project Report (2 bounded copy) in the Prescribed format - 40 pages in A4 size executive bond paper excluding tabular columns, graphs etc.,
7. The Project Work has to be duly recommended by the faculty advisor and the Head of the Department for appearing in the final Viva Voce.
8. The Viva Voce shall be conducted by a three-member committee of examiners of which one is an external member.
9. 40% of the marks allotted for the Viva Voce will be assessed on the following basis:

Problem identification and conceptualization of the Research Question

	- 10 marks
Review of Literature	- 5 marks
Effort taken in collecting data	- 5 marks
Innovative methods and techniques used	- 10 marks
Analysis, Conclusion & Reporting	-10 marks
Total marks	-40 Marks

Any proven case of plagiarism will warrant disqualification.